



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

To the Town Mayor and Councillors of Usk Town Council.

Minutes for the Finance Sub Committee held on

Wednesday 9th September 2026 at 6.00 pm at The Sessions House.

**In Attendance Angela Morgan, Damian Nash, Alison Ivin, Meirion Howells, Kay Peacock,
Gwyneth Howells, Dianne Richards**

MINUTES

1. To receive apologies for absence

Apologies received from Dave Harrison and Allen Snelgrove

2. Declarations of interest in items on this Agenda.

No declarations

3. To approve the minutes of the meeting held on 8th July 2026.

Minutes approved without amendments

4. Matters arising from the meeting held on 8th July 2026:

- Benefit in Kind issue in respect of caretaker subsidised rent has been escalated to payroll and additional information requested has been forwarded awaiting response. A.I has now reached out to payroll provider.

RFO and Chair of Finance will again contact payroll provider to progress.

5. Review of payments online/receipts received (listed on the monthly payments made/received) as at 31st August 2026 inclusive of July 2026 payments

Reviewed and approved without amendments.

6. To receive the Bank/Rialtas Reconciliation as at 31st August 2026.

Reviewed and approved without amendments.

7. Allocation of reserve funding

It was agreed a reserve of 10k would be ringfenced for cottage improvements required to meet rental requirements. D.N would undertake the necessary accounting entries in Rialtas



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8. Remembrance day and Christmas events road closures

Commitments of £330 and £2195 were agreed for medical cover and the road closure for the Christmas event respectively.

Commitment of £650 was agreed for the remembrance day road closure

9. Allotments payments review

A schedule of payments presented and will be taken forward by Dianne with non-paying plot holders. An invoice was agreed in respect of James Silverthorne for repairs of the allotment gate.

10. E.E Contract review

At present will remain on rolling contract with E.E, D.N will review current deals within the market place and present at next meeting.

11. Cottage utility considerations

A way forward was discussed in respect of future utility provisions. D.N to undertake a comparison of energy consumption between an occupied and unoccupied cottage

12. Lottery update

The prizes stated as issued on the lottery correspondence seem to be inflated on what is actually paid. D.N will contact the lottery administrators for clarity in respect of the prize policy e.g. rollovers

13. Annual Report

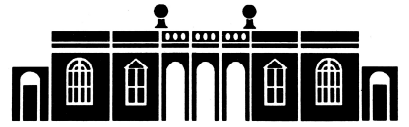
A.I to review the finance information produced for the annual report and confirm with the clerk if comfortable to include in main document

14. Christmas lights – Supplier

Awaiting quotes from Envero on installation costs if the lighting arrangements were to be changed, realistically the lighting will remain as previous years due to the time constraints to make any changes

15. Pay award 26-27

A.I proposed that clerk and R.F.O receive the local government pay award of 3.3% backdated to April 2026 which was approved by fellow members



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16.Any other matters.

Approval for service contract invoice in respect of town clock to be paid reimbursement will be received from M.C.C.