

SESSIONS HOUSE MANAGEMENT

Minutes of the Session House Committee Meeting held on Wednesday 8th July 2026 5pm at The Sessions House.

MINUTES

Present:

Chair: Cllr K. Peacock

Cllr M. Howells, Cllr A. Snelgrove, Cllr G. Howells,

RFO: D. Nash

Clerk: A. Morgan

1. To receive apologies

Cllr A. Ivin, Cllr D. Harrison, Cllr D. Richards

2. Declaration of Interest

Cllr K. Peacock declared an interest in Item 6 – Office rental update; quarry form
Laura-Anne Jones MS

3. To approve the minutes of the meeting held on 3rd June 2026

Approved

4. Matters arising from the meeting held on 3rd June 2026

None

5. To receive an update on Safety Checks within Sessions House

- Asbestos update – Dave Turner to panel over to seal in
- Roof – Complete, invoice received
- Heating – waiting for quote; get further quotes
- Security lighting – to be fitted on 20th July by Triple G Security
- Tunnel Leak - Dave Turner has fixed this
- Plasterer has given a quote for crumbling walls and ceilings due to water ingress

6. To receive an update on Sessions House Business.

- Painting Update
Library – out of use for 2 weeks as Paul Webb decorates
Kitchen – this is now finished and could be rented out as an office
- Office rental update
 - Cllr A. Ivin is finalising the new contract
 - Meeting with Recruitment Company on Wed 15th 4.20pm

Others can't make it but are still interested.

- Query from Laura Anne Jones MS, can political parties rent office here?

- Gardener

Agreed that 2 hours a month is insufficient time during the summer. 4 hours to be offered.

- Events

Usk Choral Festival was a huge success

9th July Usk in Bloom Presentation to Judges

11th July Alfred Russel Wallace Day, Paleontology Lecture at 4.30pm

17th July HMPS Awards 9.30am

17th July Usk Duck Race

19th July Singing Club Concert 3.30pm at The Memorial Hall

20th July – Open gardens presentations

- Bookings

No new bookings

7. Cottage

Electricity supply is not powerful enough to run a combination boiler, would need a new supply from the road

ACTION: Contact heritage about drilling walls and fixings

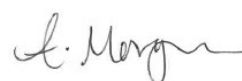
8. Matters of Information

None

9. Correspondence

Card of thanks from The Usk Choral Festival

Next meeting: Wednesday 9th September 2025 5pm



Angela Morgan
Town Clerk