



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

Meeting Notes of Usk Town Council held remotely on Zoom Monday 11th October 2021 at 6.00pm

Present Cllr Roderick, Cllr S Williams, Cllr A. Leathwood, Cllr M Howells, Cllr Galletley, Cllr H Graz, Cllr A Ivin, Cllr M. Evans, Cllr B Strong, Cllr A Watkins Mrs. D. Richards, Town Clerk Mrs. T Huxley

10.2 To accept apologies for absence.

Cllr C. Wilkinson

10.3 To disclose personal and pecuniary interest in items of business listed below:

Cllr Tony Watkins in relation to planning application DM/2021/01330

10.4 To approve the Minutes held on 13th September 2021

The Minutes were approved as a true record and duly signed.

10.5 Matters arising from the Minutes of the meeting held 13th September 2021

There were none.

10.6 To receive a report from the Sessions House Management Committee

See report dated 7th October 2021

10.7 To receive the monthly finance report for September 2021.

The cost centre report was presented to Full Council

The reconciliation for September 2021 showed no erroneous receipts or payments.

The following was recommended from the sub- finance committee to Full Council

- £300 for a Halloween Party for local children to include food, drinks entertainment and prizes.
- Funding of a Christmas gift for children attending Primary school or Nursery in the town.
- Donation of £50 towards the publishing of a book to celebrate the centenary of The Gwent Federation of Women's Institutes

All the above was approved by Full Council

10.8 To receive an update on the External Audit 2021

Following instruction from the Audit Office and despite not receiving a final Notice, UTC has published the Annual Return along with the Governance Statement on Town Council website

10.9 To receive the following Planning Applications.

- a) **DM/2021/01446 3 St Mary's Way**, Usk. Replace corrugated steel roof on side utility with roof tiles. Insert two Velux windows. Replace single rear door with double doors.

Recommend Approval



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- b) **DM/2021/01261 5 Denbury Mews, Usk.** Install two conservation type skylights to existing bedroom and bathroom.
Recommend Approval
- c) **DM/2021/01262 5 Denbury Mews, Usk.** Listed planning approval for item above.
Recommend Approval
- d) **DM/2021/01437 1A Ladyhill Usk Monmouthshire NP15 1SH**
Addition of enclosed front porch and flat roof rear extension.
Recommend Approval
- e) **DM/2021/01579 Listed Building Consent** 18 Maryport Street Usk Monmouthshire NP15 1AE Replacement of rear fire escape & Installation of side access gate.
Recommend Approval
- f) **DM/2021/01330 Hazelmere 6 Porthycarne Gate, Usk NP15 1RU.** Alterations and extension to existing detached dwelling.
Recommend Approval

11.0 To receive an update on the Masterplan for Usk

The plan will be presented to MCC's Economy & Development Select Committee after which, it will be considered by Cabinet and adopted.

11.1 To receive an update on the Digital Noticeboard

Resolved: Groundwork completed. Progress being made.

11.2 To receive an update on the proposed markets on the site of the former Usk Household Recycling Centre (UHRC)

Resolved: Waiting to hear from MCC following UTC's bid.

11.3 To receive an update on Usk as a SMART Town

This project is ongoing.

11.4 To receive a report from the Events Committee & an update on "Shop Local"

Following events planned

- Halloween Party scheduled for Fri 29th October
- Christmas Lights 22nd November
- Possible Christmas Event in Bridge Street - TBC
- Casino Night 29th Jan 2022
- Queens Platinum Jubilee plans in progress Friday 3rd June



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11.5 To receive an update from NRW Discharge of Sewage into the River Usk

Resolved: Angela Jones had recently held a public meeting about this matter. UTC has contacted David Davies MP to urge the matter be resolved.

11.6 To receive a report from The Usk & Raglan Community Support Network

No update

11.7 To discuss removal of the kissing gate on the Conigar Walk in order to improve accessibility for wheelchair users and pushchairs

Resolved: Clerk to contact MCC with the proposal

11.8 To approve Standing Orders in relation to

- a) the addition of regulations regarding multi location meetings
- b) the issuing of a short note within 7 days of the council meeting.

Resolved: Adopted by Full Council

11.9 To discuss the recent One Voice Wales/Keep Wales Tidy Seminar

Resolved: Ideas & issues raised from this to be followed up by UTC

12.0 To discuss the Welsh Government Consultation on local taxes for second homes & self-catering accommodation

Resolved: Members will make individual comments on this matter

12.1 To receive an update on the dog fouling meeting & to discuss the proposed bin emptying service with Mon CC & Merlin Environmental Services Ltd.

Resolved: Following discussion, UTC to accept the proposals and enter into formal arrangements with MCC & Merlin Waste regarding the collecting of dog waste.

12.2 To inform members of the Welsh Government Active Travel promotion

MCC's Active Travel Dept. has been awarded a grant from Welsh Government to help promote Active Travel across the county. MCC plans a campaign to ensure the safety of both cyclists & pedestrians.

Resolved: UTC has contacted residents who may be interested in this project.

12.3 To inform Members of the Independent Remuneration Panel for Wales Draft Annual Report – February 2022

Resolved: Noted by Members



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12.4 To receive The Clerk's update on

- a) Priory Street carriageway/car parking

Resolved: Members to consider the options presented by MCC

- b) Dog Fouling meeting

Resolved: MCC to introduce new signs to help reduce the incidence of dog fouling during the winter months. Cllrs were reminded of the Public Spaces Protection Order Survey

- c) Usk Food Kitchen

Resolved: A letter of thanks received from the Usk Food Kitchen for the donation of £100

12.5 To receive an update on

a. Memorial Hall car park

Following inspection by CADW the car park should reopen to the public on Friday 15th October.

b. Monmouthshire Councils Review of Parking in Usk – no update

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Council went into committee to discuss item 12.6 a)

12.6 To receive an update

a) The Priory Gatehouse – discussed in Committee

Following discussion Council came out of Committee and returned to the main meeting.

12.7 Correspondence

From: Request for funding from the Women's Institute

12.8 Any Other Business

- Usk Town Councillor Vacancy notification has been published
- Speed watch

There was no further business and the meeting finished 7.40pm