



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

Meeting Notes

Usk Town Council on Monday 12th July 2021 at 6.00pm – remote meeting

Present Cllr C. Wilkinson, Cllr A. Watkins, Cllr A. Leathwood, Cllr Roderick, Cllr M Howells, Cllr Galletley, Cllr H Graz, Cllr A Ivin, Cllr M. Evans, Cllr S Williams, RFO Mrs. D. Richards, Town Clerk Mrs. T Huxley

No absences

1. To disclose personal and pecuniary interest in items of business listed below:

Cllrs Watkins Item 6.3 c) Planning Application

DM/2021/00948 The Laurels 7 Porthycarne Street Usk NP15 1RY

2. The following Minutes were accepted as a true record

- ❖ Minutes held on 14th June 2021.

3. To receive a report from the Sessions House Management Committee

This was a draft report.

4. The monthly finance report for May 2021.

This was a draft report.

The reconciliation for June 2021 showed no erroneous receipts or payments.

Full council were in receipt of the cost centre report.

The following payments were agreed by Full Council.

- a) A fixed fee for of £100 for staff covering Weddings at The Sessions House.
- b) An hourly rate for the caretaker element of weddings at Session House –
- c) In principle the purchase of defibrillators for Ladyhill/Burrium Gate.
- d) The purchase of a bench made from recycled material for the churchyard at a cost of £485.
- e) Regular maintenance of the Sessions House grounds

5. Planning Applications Matters

- a) **DM/2021/00887 14 Castle Oak Usk** Conversion of existing garage into a second reception room. Single storey extension to kitchen/diner (rear of property)

Recommend Approval.

- b) **DM/2021/00935 The Nurseries Monmouth Road Usk NP15 1RR** Proposed new access. Members were unable to confirm the exact the location of the property. Subject to the location being confirmed the application will be recommended for approval.

Recommend Approval.

- c) **DM/2021/00948 The Laurels 7 Porthycarne Street Usk NP15 1RY**

An open plan living/dining/kitchen area will be created to the south-west of the building. A small, glazed extension will be added to the West corner, with a bay window extension in the master bedroom above

Recommend Approval.



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- d) **DM/2021/00857 Listed Building Consent Heritage The Laurels 7 Porthycarne Street Usk** NP15 1RY An open plan living/dining/kitchen area will be created to the south-west of the building. A small, glazed extension will be added to the West corner, with a bay window extension in the master bedroom above. **Recommend Approval.**
- e) **DM/2021/01012** 5 Denbury Mews Usk Monmouthshire NP15 1FB Minor internal alterations to room layouts and new conservation style roof light **Recommend Approval.**
- f)

6. Areas of concern around the Town

Number 49 Complaints have been received about Number 49 placing signage etc... on the public footpath area opposite the Co-op Store, greatly narrowing the walkway. This is being investigated by MCC.

Priory Street carriageway/car parking

MCC Highways have forwarded plans to formalise the current parking arrangements in Priory St. UTC discussed these and have forwarded amended plans to Highways for their consideration.

7. Masterplan for Usk - Digital Noticeboard

UTC still waiting on the groundworks people. It is hoped it will be installed mid-August.

8 Proposed markets on the site of the former Usk Household Recycling Centre (UHRC)

A survey has gone out via the Usk Business network to explore their opinion on proposed markets.

9. SMART Town

Cllr Williams has revised the application for Usk to become a Smart Town & will update UTC accordingly.

10. To receive an update on

- a) Memorial Hall car park
- ❖ The work will begin in August 2021.
 - ❖ Project likely to take 6 weeks and the car park will likely be closed for most of that period.
 - ❖ Notice will need to be given to current users.
 - ❖ No archaeological exploration delays are expected as the car park is outside the perimeter of the Roman Fort.
- b) **Monmouthshire Councils Review of Parking in Usk** – no update.

11. Repair work on the clock

This has been carried out by MCC.

12. T Events Committee.

- The NHS celebration/thank you day had gone very well. With all planned activities well received.
- UTC entered the wackiest place to have tea competition.



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- Civic Service will take place on Sunday 18th July at 10.30am
- Bandstand - The Usk & Raglan Community Support Network is looking at the proposal of a Usk bandstand. This would be a Town led project. Cllr Howells will explore this further.

13. Proposed arboretum located on the Borstal Field.

Insurance issues will be dealt with by Usk Rotary and Usk Athletic Club. UTC will take no further part.

14. Management and Maintenance of rural bus shelters is being revised by MCC.

Usk currently has three bus shelters UTC do not wish to take on ownership or responsibility for them. MCC notified.

15. Members noted the Monmouthshire County Council prepared pre-deposit proposals documents for The Replacement Local Development Plan (RLDP) 2018 – 2033.

(Closing date for the submission of comments on the RLDP Preferred Strategy is 31 August 2021).

16. Correspondence

From: Usk Brass Band thank you for Mayoral donation

17. Any Other Business – the following items will be discussed fully at the next council meeting.

- ❖ Pump Track
- ❖ Usk Town Maps becoming bi-lingual.