



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

Minutes of a Meeting of Usk Town Council held remotely on Zoom on Monday 13th July 2020 at 6pm

Meeting ID: 873 0683 7554

Present

Chairman Cllr C Wilkinson, Cllr A. Watkins, Cllr A. Leathwood, Cllr S Williams, Cllr Roderick, Cllr M Howells, C. Cllr Strong, Cllr Galletley, RFO Mrs. D. Richards, Town Clerk Mrs. T Huxley

3.9 Welcome

- **To receive a welcome from Chairman Cllr Christine Wilkinson who will outline household rules on remote meetings**

The Chairman welcomed members to the meeting on Zoom and outlined household rules

4.0 Recording of meetings

- **Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.**
- **The act of recording and broadcasting must not interfere with the meeting.**
- **The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.**

4.1 To accept apologies for absence

Cllr M. Evans

4.2 To disclose personal and pecuniary interest in items of business listed below:

There were none

4.3 To Approve and sign the minutes of the meeting held on 8th June 2020

The Minutes were approved as a true and accurate record and duly signed

4.4 Matters arising from the minutes of the meeting held 8th June 2020

There were none

4.5 To receive a report from the Sessions House Management Committee

See report dated 8th July 2020

4.6 To receive the monthly finance report for June 2020

The reconciliation for June 2020 showed no erroneous receipts or payments.

There has been a request from Severn Authority Rescue Authority (SARA) and Citizens Advice Bureau (CAB) for funding.

Resolved It was agreed by Full Council under Section 137 to donate £200 to SARA and £500 to CAB

- a) **To review and approve the quarterly cost centre report**

Resolved: There were no erroneous receipts or payments.



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4.7 To receive a report from Usk in Bloom

See reported dated July 2020

4.8 To receive Planning Applications

- a) **DM/2020/00607 Conversion of a summerhouse currently used as a utility room & further earth floor shed, into a granny flat for parents 42 Maryport Street, Usk.**
Recommend Approval
- b) **DM/2020/00659 Four stud partition walls to be put up. New signage to fascia board – flat signage 2 Castle Parade, Usk.**
Recommend Approval
- c) **DM/2020/00716 Proposed rear 2 storey extension and part single storey extension to existing semi - detached dwelling. Demolish existing detached garage and relocate with new single storey garage for one car. Kilkerran Castle Street Usk** **Recommend Approval**
- d) **DM/2020/00638 Installation of oil tanks. (We have decided to lessen the risk by going for 5600lts metal tanks instead of 10,000lt tanks which are smaller in structure again, this has been agreed with client). **HMP Usk 47 Maryport Street, usk NP15 1XP****
Recommend Approval
- e) **DM/2020/000787 New signage to fasci board – flat signage non-lit. (See con-current LBC DM/2020/00787** **Recommend Approval**

4.9 To receive Reports from Members serving on other bodies

- **Memorial Hall** – It was reported the Memorial Hall is to reopen for its current classes

5.0 To receive a report from Usk in Bloom

See reported dated July 2020

5.1 Areas of concern around the Town

- **Pumping Station Mill Lane** – Although the area has been tidied up it still needs painting
Resolved: Clerk to follow this up with Welsh Water
- **Dog fouling** – This is particularly bad on the grassy area adjacent to the museum path
Resolved: UTC to put up a notice requesting owners to pick up after their dog
- **Conigar walk fence** – There are two areas of the fence along the Conigar path requiring repair
Resolved: Clerk to Contact Mon CC
- **Fence around Maryport Street car park** -the fences is broken and the area full of weeds
Resolved: -Clerk to contact Mon CC regarding the repair and tidying up of this area

5.2 To receive an update from Usk Twinning Association

No update

5.3 To receive an update on the of the Usk Household Recycling Centre



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Mon CC has informed UTC the situation is being reviewed weekly and are hoping to re-open the site when restrictions are further lifted. The staff are currently redeployed to Llanfoist and Five Lanes sites,

Resolved: Cllr Strong will pursue the matter with Mon CC

5.4 To discuss the Usk Town website and UTC social media communications

Cllr Williams reported he is working through the changes on the website in order to comply with the Website Content Accessibility Guidelines.

Resolved: UTC will look to improve the current Town Council website and social media communications. UTC will also consider how best to relay information to residents who do not use social media.

Exclusion of Press and Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Council went into Committee to discuss item 5.5 and 5.6

5.5 To discuss the applications for the Usk Town Councillor Vacancies

5.6 To receive an update

a) The Whitehouse, Newmarket Street Usk

b) The Priory Gatehouse

Following discussion Council came out of Committee and returned to the main meeting

5.7 To receive an update on the Usk Park toilets

Resolved: Work on the toilets has now been completed.

5.8 To receive an update on the Memorial Hall car park

The electrical charging points have been installed. Mon CC has not used the ideal location and their position compromises disabled and parent/child parking.

Resolved: UTC to contact Mon CC regarding the following

- the resiting of electrical charging points
- the refurbishment of the car park

5.9 To receive an update on Usk Royal British Legion (URBL)

- **VE day celebrations on the 15th August** - Cllr Roderick reported he is unsure the Usk Royal British Legion will commemorate the event due to current social – distancing regulations
- **Grant funding** - Cllr Roderick reported the URBL has been in receipt of a grant to help with current financial difficulties

6.0 To discuss Usk Litter Action Group

Members of the group have been clearing litter as a result of the antisocial behaviour on the Usk Island. See item 6.1



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6.1 To discuss the litter and anti-social behaviour on Usk Island

Correspondence has been received from Llanbadoc Community Council regarding anti-social behaviour on Usk Island

Resolved UTC to contact Gwent Chief of Police to express their concerns and to seek advice

6.3 To discuss the one-way system around Usk recently imposed by Mon CC

Resolved: Monmouthshire County Council has advised Usk Town Council (UTC) of the following

- There is a delay in the implementation of the one-way system as MCC is still drafting the proposal and looking at issues raised by UTC and Usk residents.
- MCC are now looking at the one-way system commencing on Wednesday 29th July and are continuing to work with the Police with regards to HGV enforcement.

6.2 To receive the Clerks report on the following

❖ **Mon CC Dog Fouling Group**

Resolved: Cllr Leathwood recently attended a TEAM meeting of the Dog Fouling Group. The following was reported

- Mon CC is trying to purchase one of the K9 Dog Poo Powered Gas Lights to be installed in Rockfield Community Park in Monmouth an application for funding has been made to cover the cost of purchase and installation.
- The public consultation exercise about "Public Space Protection Orders" (PSPO) has been deferred until September due to Covid 19.
- The Usk Action Day has been reset for 1st October subject to Covid 19
- Next meeting set for 2.00pm on Wed 22nd October.

❖ **Tourism & Event sub – committee – No update**

- **The Winter Festival-** UTC to await Welsh Government guidelines and to discuss further in September
- **Usk Post Office Counter Services** – The service is up and running. Volunteers continue to monitor social distancing within the building
- **Planning application DM/2018/01641** Erection of fuel storage building to replace existing storage compound and relocation of 2no.porta cabin office buildings together with parking provision Trostrey Court Farms Barns, Clytha Road Trostrey Common Gwehelog Monmouthshire

Resolved: No update still awaiting a decision

6.3 Correspondence

Resident – views on 20mph speed limit in Usk

6.4 Any Other Business

There was no further business and the meeting closed at 7.25pm