

**Minutes of a monthly meeting of Usk Town Council to be held at  
The Sessions House, Usk, on Monday 9<sup>th</sup> March 2020 at 7.00pm.**

Prior to the meeting at 6.30pm Mr. Hugh Copping addressed Full Council regarding the proposal of a "pump track" for Usk

**Present** Chairman Cllr C Wilkinson, Cllr A. Watkins, Cllr A. Leathwood, Cllr S Williams, Cllr M Howells Cllr M Evans, Mrs. D. Richards, RFO Town Clerk Mrs. T Huxley

**22.6 To accept apologies for absence**

Cllr J Richards, County Cllr Strong, Cllr Dancer

**22.7 To disclose personal and pecuniary interest in items of business listed below:**

There were none declared

**22.8 To Approve and sign the minutes of the meeting held on 10<sup>th</sup> February 2020**

The Minutes were approved as a true and accurate record and duly signed

**22.9 Matters arising from the minutes of the meeting held 10<sup>th</sup> February 2020**

**Cricket Club fence**

**Resolved:** The Clerk has spoken to the Cricket Club about this and requested the fence be tidied up.

**23.0 To receive a report from the Sessions House Management Committee**

See report dated 5<sup>th</sup> March 2020

**23.1 To receive the monthly finance report**

The reconciliation for February 2020 showed no erroneous receipts or payments.

**23.2 To discuss the Consultation on Future Audit Arrangements for Community Councils in Wales.**

**Resolved:** Usk Town Council (UTC) to comment on the length of time the Audit Office takes to give feedback

a) **DM/2020/00166 19 Black Barn Lane Usk Monmouthshire NP15 1BP**

Erect a conservatory to the rear elevations

**Recommend Approval**

b) **DM/2020/00134 14 Priory Gardens Usk Monmouthshire NP15 1AJ**

Single storey side extension to existing semi - detached 3 bed dwelling

**Recommend Approval**

c) **DM/2020/00089 4 Castle Street Usk Monmouthshire NP15 1BU**

Rear single storey extension\_

**Recommend Approval**

**DM2020/00111 22 Maryport Street Usk Monmouthshire NP15 1AE**

Rear first floor extension to create additional bedroom

**Recommend Approval**

- d) **DM/2020/00276 57 Bridge Street Usk Monmouthshire**  
Fast Track Full Planning Permission Addition of Use Class D1 to first floor **Recommend Approval**
- e) **DM/2019/01287 53 Bridge Street Usk Monmouthshire NP15 1BQ**  
Demolish existing extensions, extension for restaurant and new kitchen **Recommend Approval**
- f) **DM/2020/00223 Garden House Twyn Square Usk Monmouthshire NP15 1BH** Demolition of existing conservatory above cill level and the rebuilding of the same with a partially solid roof.  
**Recommend Approval**
- g) **DM/2020/00224 Listed Building Consent Garden House Twyn Square Usk Monmouthshire NP15 1BH** Demolition of existing conservatory above cill level and the rebuilding of the same with a partially solid roof.  
**Recommend Approval**

#### **23.4 To receive a report on planning application**

**DM/2018/01641** Erection of fuel storage building to replace existing storage compound and relocation of 2no.porta cabin office buildings together with parking provision Trostre Court Farms Barns, Clytha Road Trostre Common Gwehelog Monmouthshire

##### **Resolved:**

- The application was not considered at the March Planning Committee meeting but will now be considered on 7<sup>th</sup> April 2020
- UTC has registered its objections

#### **23.5 To receive Reports from Members serving on other bodies**

The Prison Liaison Committee is due to meet 1<sup>st</sup> April 2020

**Resolved:** Cllr Strong represents Mon CC at committee meetings. In view of work planned on the Memorial Hall car park it was resolved Cllr Leathwood will attend and represent UTC

#### **23.6 Areas of concern around the Town**

- **Prory Gatehouse** – Usk Civic Society has identified the Gatehouse is leaning. This has resulted in the entrance being fenced off.  
**Resolved:** Clerk to contact Mon CC to enquire about the action plan for this building
- **Railway Tunnel** – Bricks inside the tunnel have fallen down which has made the tunnel unsafe. As a result, it has been permanently closed. It was reported there is a dispute over ownership of the tunnel.
- **Usk Bridge** – There is concern about the safety of Usk bridge following the recent flooding.  
**Resolved:** The Clerk reported UTC has been notified by Mon CC the bridge is being inspected.

#### **23.7 To receive an update from the Tourism & Event sub – committee**

The following events are scheduled

- 14<sup>th</sup> March Casino Night in Sessions House
- 28<sup>th</sup> March Rotary & UTC Combined Concert in the Memorial Hall
- Fashion Show Sunday 5<sup>th</sup> April Fashion Show
- Talk on The Diaries of J.T. Llewellyn Governor of Usk HMP 1939-1946 on Thursday 7<sup>th</sup> May at The Royal British Legion

**Resolved:** Following discussion and in the light of the Coronavirus outbreak it was decided to postpone Usk Rotary & UTC Combined Concert

**23.8 To confirm the date of the Winter Festival as 5<sup>th</sup>/6<sup>th</sup> December 2020.**

**The Reindeer Parade being 6<sup>th</sup> December 2020**

**Resolved:** This was noted by Council

**23.9 To receive a report from the Usk Business Forum (UBF)**

No report available. It was reported the meetings may become quarterly

**24.0 To receive an update on the proposed Usk Park toilets**

**Resolved:** Work remains in progress

**24.1 To receive an update from Usk Twinning Association**

**Resolved:** In the wake of the Coronavirus outbreak the Anniversary trip to Graben Neudorf, scheduled for May 2020, has been cancelled

**24.2 To receive an update on the closure of the Usk Household Recycling Centre (UHRC)**

UTC is waiting for the link from Mon CC for the online survey.

**Resolved:** Once received, this will be added to the leaflet produced by UTC and distributed around Usk informing residents of the potential closure of the UHRC

**24.3 To receive an update on the commemorations plans for VE day Friday 8<sup>th</sup> May 2020**

**Resolved:** Cllr Roderick has been successful in the application of a grant for this event

**24.4 To receive a report from Mon CC Dog Fouling Group**

The Mon CC group met on the 5<sup>th</sup> March. Public Space Protection Order (PSPO) were discussed.

The following parts of the order were discussed

1. Owners not picking up after their dog
2. The introduction of dog exclusion areas e.g. playing fields
3. Dogs must be on leads in certain areas

**Resolved:**

- Mon CC will seek public consultation on the proposed PSPO areas as they will have to demonstrate the need for a PSPO
- The Usk Dog Action day in Usk has been postponed until the 16<sup>th</sup> April 2020

**24.6 To receive an update on the Master Plan for Usk**

A meeting with Mon CC/ARUP is scheduled for Wed 11th March 2020

**24.7 To discuss forming a digital infrastructure sub- committee**

Cllr Williams proposed UTC improves the digital infrastructure of the town

**Resolved:** Cllrs Williams and Howells will form a sub- committee to discuss further

Cllr Roderick left the meeting at this point.

**24.8 To discuss renewing the One Voice Wales Membership 2020/21**

**Resolved:** All Cllrs were in favour of renewing the One Voice Wales Membership 2020/21

**24.9 To inform members of the Independent Remuneration Panel for Wales Annual Report 2020**

Town Council received the Independent Remuneration for Wales Annual Report 2019/20 guidance relating to Councillor Allowances

**Resolved:** This was accepted by Members

## **25.0 To discuss removal of the old noticeboard outside the Co-op Stores**

Usk in Bloom have asked it be removed.

**Resolved:** Cllr Galletley has offered to do this

## **25.1 To inform Councillors of the Spring Clean Cymru - 20 March – 13 April 2020**

The Usk Action Litter Group will use the 4<sup>th</sup> April litter pick for their Spring Clean event.

**Resolved:** UTC will support this event.

## **25.2 To inform members of the Keep Wales Tidy Local Places for Nature scheme**

Keep Wales Tidy (KWT) is in the process of launching a "Local Places for Nature" scheme – a brand-new initiative, funded by Welsh Government, that aims to create, restore and enhance hundreds of habitats across the country. KWT has designed a choice of 'packages' tailored to different groups and organisations.

### **Resolved:**

Both UTC and the Usk Environmental Group have applied.

The Clerk has notified Usk in Bloom and Usk Primary school of the initiative

## **Exclusion of Press and Public**

*By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

Council went into committee to discuss item 25.3 & 25.4

## **25.3 To discuss nominations for UTC Community Awards 2020**

## **25.4 To receive an update on the poor amenity state of the Whitehouse, Newmarket Street Usk**

Following discussion Council came out of Committee and returned to the main meeting

## **25.5 Correspondence**

**From:** Welsh Government - Independent Remuneration Panel for Wales

**From:** Thank you Urdd Gobaith Cymru National Eisteddfod 2020

## **25.6 Any Other Business**

There was no further business and the meeting formally closed at 8.12pm

## **For Information**

The next Full Council Meeting falls on the 13<sup>th</sup> April which is a Bank Holiday (Easter Monday), as a result of this the meeting will now take place on Monday 20<sup>th</sup> April 2020

There was no further business and the meeting formally closed at 8.20pm