

**Minutes of a monthly meeting of Usk Town Council at  
The Sessions House, Usk, on Monday 10<sup>th</sup> June 2019 at 6.00pm.**

**Present:** Chairman Cllr Mrs. C. Wilkinson, Cllr A. Leathwood, C. Cllr Strong, Cllr M Evans, Cllr R Galletley, Cllr S. Williams, Cllr A Watkins, Cllr Ken Dancer, Cllr G Roderick, Cllr Mrs. J Jeremiah, Cllr. Mrs. J Richards. Town Clerk Mrs. T Huxley, RFO Mrs. D Richards

**3.1 To accept apologies for absence**

Cllr M Howells

**3.2 To disclose personal and pecuniary interest in items of business listed below:**

There were none

**3.3 To Approve and sign the minutes of the meeting held on 13<sup>th</sup> May 2019**

The minutes were approved as a true and accurate record and duly signed

**3.4 Matters arising from the minutes of the meeting held 13<sup>th</sup> May 2019**

There were none

**3.5 To approve the Minutes of the Annual Meeting held on 13<sup>th</sup> May 2019**

The minutes were approved as a true and accurate record and duly signed

**3.6 To receive a report from the Sessions House Management Committee**

See report dated 3<sup>rd</sup> June 2019

**a) To receive an update on the Red Oak Tree in the Sessions House grounds**

**Resolved:**

As a result of Sessions House being in a conservation area, UTC is required to give notice of intent to prune the Red Oak tree This will take six weeks. After which, Oli Field will prune the tree back from the flagpole and prune branch back over the road.

**3.7 To receive the monthly finance report**

The reconciliation for May 2019 showed no erroneous receipts or payments.

**3.8 To receive Planning Applications**

**a) DM/2019/00658 31 Four Ash Street Usk NP15 1BN**

New boundary wall and fence with new access

**Recommend Approval**

**b) DM/2019/00829 61 Bridge Street Usk**

Monmouthshire Extension and refurbishment, which involves part demolition of ground floor appendage and replacing

**Recommend Approval**

**c) DM/2019/00760 Wellesley House 29 New Market Street Usk Monmouthshire NP15 1AU**

Replacement of existing garden shed. Replacement of garden store with garden shed.

**Recommend Approval**

**3.9 To receive a report/update on the Future Usk Survey**

Cllr Richards reported this is a very exciting time with ARUP having been appointed as consultants to manage Future Usk.

**Resolved:**

- Several issues raised around the town will be included in the remit for ARUP.

- There is an inaugural meeting with ARUP on Wed 19<sup>th</sup> June at 10am in Sessions House.
- UTC waiting on the press release from Mon CC

#### **4.0 To receive Reports from Members serving on other bodies**

##### a) Usk in Bloom

UiB has submitted a report regarding the cobbled areas in Usk. It was clarified that the areas concerned are pebbled areas not cobbled (pebbles are round and are more likely to move and loosen over time, whereas cobbles are square and fixed into the ground)

**Resolved:** Councillors will examine the report more fully and discuss further during next month's meeting.

It was noted that this matter will be included in the remit for ARUP.

##### b) Usk Conservation & Environmental Group (UCEG)

UCEG is currently refurbishing the garden within the grounds of Usk Library/Hub. They are looking for a bench/seating for this area.

##### c) Twinning

Following on from the Government's announcement the Early May Bank Holiday in 2020 will move from Monday 4<sup>th</sup> May to Friday 8<sup>th</sup> May to mark the 75th anniversary of VE Day. The planned trip to Graben Neudorf will need to be revised as people may find obtaining an extra day's leave a difficult

##### d) Parking

It was noted the new Mon CC Enforcement Officer have been seen walking around Usk

##### e) Usk Civic Society

The plans to restore the ornate graves of the Wyatt and Nicholls families within the churchyard have been put on hold. There are concerns that there may be a conflict of interest within funding applications.

#### **4.1 Areas of concern around the Town**

The issue of Dog Fouling was raised.

**Resolved:** To raise awareness of this problem through social media and the Usk & Raglan News Diary.

#### **4.2 To receive an update from the Community Communication Committee**

Nothing specific to report. All current matters feature on this Agenda

#### **4.3 To receive an update from the Tourism & Events sub - committee**

##### a) **Receive an update on the Community Festival 20<sup>th</sup>/21<sup>st</sup> July**

**Resolved:** Plans for this are progressing

##### b) **To discuss the proposed Street Party on Bank Holiday Monday 26<sup>th</sup> August**

The approximate cost of the proposed Street Party will be £1500. This sum has not been included in the 2019/20 Budget. Discussion followed as to whether the Street Party should proceed.

**Resolved:** Following a vote all Councillors are in favour of the street party going ahead. It is hoped the businesses involved, will contribute to the cost of the road closure/traffic management

#### **4.4 To receive a report from the Usk Business Forum**

Cllr Dancer reported there has been a positive approach from the UBF regarding the proposed Street Party

#### **4.5 To receive an update on the Usk Post Office Counter Services**

The official launch will take place on Thursday 27<sup>th</sup> June at 6pm.

UTC feel this is very much a joint initiative with Mon CC and all Councillors plan to attend the official opening.

#### **4.6 To receive an update on the proposed Usk Park toilets**

This project is progressing.

- A successful tender for the work has been identified.
- Mon CC has agreed to supervise the works when it takes place and will attend the meeting with the contractor when under way.
- A planning application for change of use of the building has been submitted by Mon CC

#### **4.7 To receive an update on the Wye Valley & Forest of Dean Tourism Membership**

**Resolved:** Following on from a meeting with WVFD Tourism. UTC has applied for membership. Cllrs Williams and Howells have agreed to be the link with WVFD.

#### **4.8 To discuss Gardens Open Weekend Rota for 29<sup>th</sup>/30<sup>th</sup> June 2019**

The Clerk will forward to Councillors a Garden's Open Day Rota for showing visitors around the Sessions House.

#### **4.9 To discuss the Model Local Resolution Protocol for Town & Community Councils**

**Resolved:** To adopt the scheme for dealing with low level complaints occurring within the Council.

#### **5.0 To discuss the website protocols on the death of a senior royal**

**Resolved:** On the death of a senior royal the Home Page on the UTC website will be written with a black page carrying a portrait of the Senior Royal as a mark of respect.

#### **5.1 To discuss the request for a further bin nearer to the Usk Primary School**

A volunteer litter picker highlighted the need for a bin outside Usk Primary School. The Clerk has contacted Mon CC to enquire about this

**Resolved:** UTC is awaiting a response

#### **5.2 Correspondence**

**From:** Usk Resident re: Litter bin near to the school

**From:** Usk Choral Festival Committee – Thank you letter

#### **5.2 Any other Business**

It was brought to UTC's attention the nuisance/disruption/excess fumes caused by the continued presence of parked outside Usk Traditional Fish and Chip Shop on Castle Parade. This matter will be discussed with Paul Keeble Mon CC when he visits Usk later this month

There was no further business and the meeting closed at 8.40pm