



# *Usk Town Council*

The Sessions House, Maryport Street Usk NP15 1AD

## **Minutes of a monthly meeting of Usk Town Council held at the Sessions House, Usk, on Monday 8<sup>th</sup> April 2019 at 7.00pm.**

**Present:** Chairman Cllr A. Leathwood, C. Cllr Strong, Cllr M Evans, Cllr R Galletley, Cllr S. Williams, Cllr Mrs. C. Wilkinson

### **24.5 To accept apologies for absence**

Cllr A Watkins, Cllr Ken Dancer, M Howells, Cllr G Roderick. Cllr Mrs. J Jeremiah. Cllr. Mrs. J Richards.

### **24.6 To disclose personal and pecuniary interest in items of business listed below:**

There were none

### **24.7 To Approve and sign the minutes of the meeting held on 11<sup>th</sup> March 2019**

The minutes were approved as a true and accurate record and duly signed

### **24.8 Matters arising from the minutes of the meeting held on 11<sup>th</sup> March 2019**

#### **❖ Item 22.3 Tree in the Sessions House grounds**

**Resolved:** To seek clarification regarding the cutting down of some of the branches on the oak tree in the Sessions House grounds

#### **❖ Item 23.2 Cllr Strong reported a meeting of the Business Section of Mon CC with local Businesses is to be arranged.**

### **24.9 To receive a report from the Sessions House Management Committee**

See report dated 1<sup>st</sup> April 2019

### **25.0 a) To receive the monthly finance report**

The reconciliation for March 2019 showed no erroneous receipts or payments.

### **b) To accept the appointment of the Internal Auditor**

**Resolved:** Mr. John Evans was appointed as the Internal Auditor

### **25.1 To receive Planning Applications**

- a) **DM/2019/00311** Fast Track Householder. Raise ridge line of front gable roof and elevation amendments **Conigar House Porthycarne Gate, Porthycarne Street, Usk, NP15 1RU.**  
**Recommend Approval**
- b) **DM/2019/00256** Non-Material Amendment. Addition of a conservatory to the ground floor of plot 1. (Next door to 32 Maryport Street). **34 Maryport Street Usk NP15 1AE**  
**Recommend Refusal**
- c) **DM/2019/00451** Listed Building Consent Heritage. Remodeling of interior, alteration of rear windows in to French doors and a replacement front door. **Homeleigh, 25 Maryport Street, Usk NP15 1AB**  
**Recommend Approval**



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## **25.2 To receive a report/update on the Future Usk Survey**

It was reported the Finance workshop has taken place and other workshops are planned.

## **25.3 To receive an update on the proposed Youth Council**

No further progress

## **25.4 To receive Reports from Members serving on other bodies**

### **Usk in Bloom**

UIB have enquired as to whether some changes can be made to the brown tourist signage to reflect their World Award

**Resolved:** Clerk to contact Mon CC

### **Usk Civic Society**

It was reported there is a project underway to restore important graves stones within St. Mary's Church

## **25.5 Areas of concern around the Town**

- Motorbikes are speeding on Monmouth Road past Factory Lane towards Usk  
**Resolved:**  
Clerk to notify the Police
  
- New Signage  
It is proposed "Share the road" signage for the of benefit cars, walkers and cyclists be put along the road from Usk To Llantrissant A472.  
**Resolved:**  
Clerk to write to Mon CC
  
- St. Mary's Church yard  
There have been complaints regarding the state of the churchyard  
**Resolved:** Clerk to contact the gardener who cuts the grass

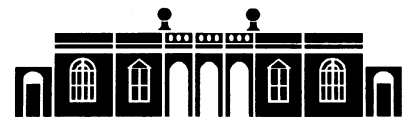
## **25.6 To receive an update from the Community Communication Committee**

No report available

## **25.7 To receive an update from the Tourism & Events sub-committee**

The following events are planned

- **13<sup>th</sup> April Casino Night**
- **1<sup>st</sup> May Usk Mayor's sporting challenge**
- **May 22<sup>nd</sup> David Husband's talk,**
- **July 20<sup>th</sup>/21<sup>st</sup> The Summer Festival**



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## **25.8 To receive a report from the Usk Business Forum**

The Business Forum is requesting a review of the pedestrian crossing in Bridge Street

**Resolved:** To invite Paul Keeble from Mon CC to meet with UTC to discuss possible changes

## **25.9 To receive an update on the litter picker volunteer scheme**

**Resolved:** Volunteers continue to meet on the first Saturday of the month

## **26.0 To receive an update on the promotion of “no plastic” in Usk**

No report available.

## **26.1 To receive an update on the Usk Post Office Counter Services**

UTC were informed the current Post Office will close a week earlier than planned. As a result, there will be no Post Office counter Service during the last week of April.

## **26.2 To receive an update on the proposed Usk Park toilets**

Terms of agreement between UTC and Mon CC relating to UTC’s use of part of the Old Mortuary building for public toilets has been drawn up.

**Resolved:**

- The Agreement needs to be approved by Mon CC.
- Quotes for the toilet works are still being received
- Mon CC has agreed to oversee the works.

## **26.3 To discuss Welsh Government 2019 Funding to support the initial setting up of joint arrangement in relation to Future Usk**

On examination of the document in order to qualify for the funding *“UTC would need to demonstrate joint working between councils and commit to delivery of all activity and outputs before the end of 2019-20”*

**Resolved:**

Following discussion, it was agreed by Council that UTC would not meet the criteria for funding

## **26.4 To receive an update on the bags of waste being discarded on Maryport Street, just passed the Learning Centre Usk**

**Resolved:** There has been no further reports

## **26.5 To discuss “New Councillor Training”**

Cllr Steve Williams made the recommendation new members coming on to Usk Town Council should receive the following Councillor training by One Voice Wales, preferably, within the first six months of acceptance of office

- ❖ Module 1 – The Council
- ❖ Module 2 The Councillor
- ❖ Module 5 The Council Meeting
- ❖ Module 9 Code of Conduct



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## **Resolved.**

This proposal was accepted by Councillors. It was also agreed at the end of twelve months each new Councillor should review their training needs and choose modules which reflect their interests particularly in relation to the sub- committees they have chosen to represent.

## **26.6 To discuss Usk Cycle Track**

Cllr Evans reported the current width of the path is 1.1metres wide and this will increase to a minimum of 2.5mm when complete.

**Resolved:** To remain on the Agenda for further discussion

## **26.7 To discuss a new website from the Institute of Welsh Affairs called “Understanding Welsh Places” (UWP)**

This was discussed

**Resolved:** The Clerk will produce and submit a short narrative for the new website

## **26.8 To accept proposals for nominations for Chairman 2019/2020**

Cllr Galletley proposed Cllr Wilkinson as Mayor Elect for 2019/2020

**Resolved:** All Cllrs were in favour of this proposal.

## **26.9 To accept proposals for nominations for Deputy Chairman 2019/2020**

Cllr Leathwood proposed Cllr Tony Watkins as Deputy Mayor Elect for 2019/2020

**Resolved:** All Cllrs were in favour of this proposal.

## **27.0 Correspondence**

**From: Mon CC Summer Community Hub Summer Reading Challenge**

**27.1 Any other Business** *Any other business is at the discretion of and with prior notice to the Chairman*

There was no further business and the meeting closed at 8.15pm