

Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

Minutes of the Hybrid Meeting held at Sessions House and via Teams conferencing on Monday 8th June 2026 at 6.00pm

Present

Chair: Cllr K. Peacock,
Cllr M. Howells, Cllr A. Ivin, Cllr D. Harrison, Cllr G. Howells, Cllr A. Snellgrove, Cllr D. Richards,
County Cllr T. Kear,
RFO: Damian Nash,

3.4 To accept apologies for absence.

Clerk: Angela Morgan.

3.5 Public Open Forum

(15 minutes at the discretion of the mayor.)

Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given. Please note that only those elected members of Usk Town Council are permitted to speak during the meeting. An exception of this is if an agenda item requires a report from an invited person at their dedicated time.

Comment 1: Resident commented that the situation outside No49 is getting a lot worse with more rubbish being added. Contact MCC

3.6 To disclose personal and prejudicial interest in items of business listed below

None

3.7 County Councillors participation

Co Cllr T. Kear

Post Office: No update

Usk Bridge Update: meeting last Monday; Action points are 1) vegetation to be removed, 2) move the signage, 3) ascertain from NRW whether the bank by the steps is part of the flood defence.

Maryport St North Car Park Lighting: No update

Active Travel WelTAG Scheme: No update

Potholes: Current methodology of scrape and fill observed in Tredunnoch. Various methods are being reviewed and possibly a variety of methods will be needed depending on the situation.

Dog Fouling: additional signage in Bridge St - no update.

Parking Wardens: no update

Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

Maryport Street: traffic-monitoring loops will be installed to track speeding at the south end and towards Adrain Court.

Abergavenny Road: Meeting on site with MCC officers to review the difficulties facing incoming traffic as cars overtaking the park cars are approaching the blind bend.

Co Cllr M. Howells

Community Cohesion Grant available via MCC for groups and voluntary organisations to support events and activities that bring people together

Castle Pond: met with residents and a brief is being drawn up to consult for restoration work

Catherine Fookes will be visiting Usk, contact her office to make an appointment

Usk Air Quality Monitoring has officially been revoked. In 2007, Nitrogen peaked at $49 \mu m^2$ in 2005 the 6 places averaged $18.5 \mu m^2$. Welsh Govt guidance states it should be below $40 \mu m^2$. It will be monitored for changes.

Active Travel Consultation is open for the public until 30th August available via MCC website

A472 Resurfacing from Little Mill to Rumble St, times to be confirmed soon.

RLDP is delayed from 16th June to 8th Sept to ensure compliance with Regulation 23 of the Town and Country Planning Regulations.

3.8 To approve the Minutes of the Ordinary Meeting held on 11th May 2026

Approved

Confirmed Dave Hodson is planning the Green Infrastructure for the Pump Track.

3.9 Matters arising from the Minutes of the meeting held 11th May 2026

Update requested on the signage at the Turkish Barbers – Cllr Kear confirmed that an enforcement order has been issued and one of the signs has been removed.

Request for planning updates from county – Cllr Harrison has a planning number and checks regularly.

Annual Return has been submitted.

4.0 to adopt the following policies:

- ❖ Freedom of Information **RESOLVED**
- ❖ General Privacy Notice **RESOLVED**
- ❖ Information & Data Protection Policy **RESOLVED**
- ❖ Press, Media & Publicity **RESOLVED**
- ❖ Safeguarding Policy **RESOLVED**
- ❖ Social Media Policy
- ❖ Complaints Policy **RESOLVED**

All Approved with note of Social Media Policy, currently states all media is posted by the clerk, this must be put into effect or policy amended,

4.1 To review and adopt the Annual Risk Assessment

Proposed and **RESOLVED**

Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

4.2 To receive a report from the Sessions House Management Committee

Kay Peacock was nominated as chair and seconded and accepted the role

Roof & water ingress- Still waiting on Taliesin

Security Lighting update of night security lighting to be completed by Triple G Security

RESOLVED

Room 2 improvements: Floor repaired and joists treated, four floor vents added.

Office rentals: Rooms 2 and 6 are available for rent and have been advertised.

Gardens and Planting: Cllrs Peacock and M. Howells volunteered, chair thanked Meirion

Events: Fri 3rd July – Monmouthshire prizegiving, Sat & Sun 4th & 5th July Choral Festival, July 10th – Usk in Bloom Judging (all councillors encouraged to attend this event)\

Bookings: Sat 6th June – Wedding, Chair thanked Angela and Diane for attending.

Cottage: Both kitchen and bedroom windows fixed

Overhanging Trees to the prison at the rear of the Sessions House. HMPS have requested they are cut back. Clerk to find out if the land belongs to SH.

4.3 To receive the monthly Finance report for May 2026

Meeting 3rd June: Chair, Alison Ivin re-elected, proposed by Dave, seconded by Meirion.

Minutes were approved

Outstanding issue with Benefit of Kind has been escalated with Payroll.

Payments and Receipts: all reviewed without issue

Bank: reconciled 31st May, no issues

Annual return: signed off by chair. It will be forwarded to external auditor by end of June. Deadline is August.

Security Lighting: Quote approved to provide continuity of service from Triple G Security.

Mayoral Chain: Agreed to purchase 10 new pendants

Payments raised: flooring repairs in Room 2, and Cottage windows to Dave Turner. Invoice from external audit 2021/2022.

4.4 To receive any Planning Applications:

Met prior to this meeting: Chair, Dave Harrison re-elected.

DM/2026/00687 Garage conversion and rear extension - infill.

20 Priory Gardens Usk Monmouthshire NP15 1AJ

Recommended for approval

DM/2026/00638 Single storey rear extension which is in compliance with Permitted Development criteria.

14 The Meadows Usk Monmouthshire NP15 1BT

No objections

Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

DM/2026/00596 Proposed replacement of external cement render and internal plaster render

3 Twyn Square Usk Monmouthshire NP15 1BH

Recommended for approval

4.5 To receive an update on the Improvement for Usk

Over 300 people visited the drop-in sessions at the Grange

Online survey has been downloaded 973, received 380 responses.

Consultants will review all submissions and produce report in 4 weeks.

Concern that there was no mention of a by-pass at the consultation, this was viewed as important by Usk Town Council as it arose within their consultation with Chris Waterworth. 3D modelling was also discussed as part of the consultation, this was not provided. These points were discussed with Dan Fordham at the time the brief was prepared. Co Cllr Kear will be going back to the brief to ensure what the consultants agreed to do would happen, including the retention of the re-routing plan.

4.6 To receive a report from the Groups/Organisations within the Town

Cllr M. Howells

UTFTC will be posting a film of The National Emergency Briefing for the community in the Memorial Hall on 10th July 7.30pm. Film is rated 16. The briefing was given to MPs by Professionals and Professors.

RESOLVED: Council agreed to advertise it but not to endorse it by adding the council logo to it.

UTFTC hosting an exhibition of the University of West England architecture students' projects of 'A Sustainable Usk in 2050'. Exhibition will be at the hub from Saturday 17th June and will run for a week.

Doing Kind Repair Café: 14th June at the Memorial Hall

MCC Dementia Tea on 3rd Thursday of every month at the hub 10am – 2pm. This is for community members living with or caring for those with Dementia.

Men's Shed: continuing to meet every Thursday 2-4pm at the hub.

Usk in Bloom: (T Kear) floral displays are fully installed. Feedback with regards to tidying up of the town; this is greatly appreciated. Before open gardens and bloom judging, MCC have agreed to provide a tidy-up service free of charge.

4.7 To receive a report from the Events Committee

Cllr M. Howells

Meeting 25th May: chair needs to be elected next meeting

Open Gardens 27th and 28th June

Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

Teddy Bear's Picnic 29th June

Usk Choral Festival 2nd – 5th July

Usk Duck Race 17th July

Sessions House Tours 27th June

Dog Fouling Awareness 9th July, councillors encouraged to attend to advise dog owners of MCC policies.

CADW Open Doors 19th September

John Frost Play 19th September

Christmas Events waiting to hear back from Business group on preferred option. Business Group prefer to take on the event rather than use Green Top Markets.

4.8 To discuss Solar Farm updates

Cllr Howells attended a meeting to glean information and represent the road traffic order that HGVs don't go through town or from Little Mill.

Public Meetings are advertised.

4.9 To receive an update on the proposed pump track

National Grid have confirmed they will move the pylons at their own expense.

Next step is to submit planning

5.0 Allotment update

Cllr D Richards to contact those on the waiting list as there are 3 available plots

ACTION: quote required to clear up some of the overgrown plots

5.1 To discuss future projects in the town

Co-op Walkway on hold until MCC have removed the Public Realm display boards. Three quotes are being obtained for the project work.

Pook Lane waiting on the prison; looking at materials and construction.

Other Projects: Chris Waterworth has offered to come and talk to councillors about possible projects

MMC Adopted Highways have yet to supply the information

Tunnel: should we investigate reopening this? MSs have been involved. Part owned by National Highways and MCC. Ken Skates and Katherine Fookes have visited.

5.2 Street cleansing

Approve minutes of Extraordinary Meeting

APPROVED

RESOLVED: Agreement with MCC, contract being prepared for signing

Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

5.3 District Nurses Parking

No update

5.4 Security Lighting

Approved at Finance

RESOLVED

5.5 Mayoral Chains

Approved at Finance to engage services of Deb Edwards at £120 per name plate – 10 plates

RESOLVED

5.6 Clerk's CiLCA Learning Agreement

To be taken in Community

5.7 Twinning Signs

Awaiting a date to meet Traffic and Road Safety Technician, Officer Georgina Edwards

5.8 Matters of Information

None

5.9 Correspondence

Letter, Card and plant gift given to Lorna Watkins with condolences from UTC Funeral at 2pm on Tuesday 16h June at St Mary's and after at the Three Salmons

Date of next meeting: Monday 13th July 2026 6.00pm



Town Clerk