

**Minutes of the Hybrid Annual Meeting**  
**held in Sessions House and via Teams on**  
**Monday 11<sup>th</sup> May 2026 at 6.00pm**

## **Present**

Chair: Cllr D. Richards,  
Cllr M. Howells, Cllr A. Ivin, Cllr D. Harrison, Cllr G. Howells, Cllr A. Snellgrove,  
Cllr K. Peacock  
County Cllr T. Kear,  
RFO: Damian Nash,  
Clerk: Angela Morgan.

### **1.1 Mayoral Election Mayor 2026/27**

Councillor Kay Peacock was duly elected as Mayor and signed the DECLARATION OF ACCEPTANCE OF OFFICE

### **1.2 Election of Deputy Mayor 2026/27**

Councillor David Harrison was duly elected as Deputy Mayor

### **1.3 Chair's Announcements**

Cllr K Peacock took the chair.  
No apologies received

### **1.4 To receive declarations of interest in items on the agenda.**

None

### **1.5 Retiring Chairman's report.**

Councillor Diane Richards gave her report

### **1.6 Minutes of the Annual Meeting held on 12<sup>th</sup> May 2025**

The Minutes of the last Annual Meeting held 12<sup>th</sup> May 2025 were adopted

### **1.7 To review and formally adopt the model Code of Conduct.**

Adopted

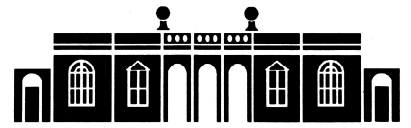
### **1.8 To review and formally adopt Standing Orders for 2026/2027**

Adopted

### **1.9 To review and adopt Financial Regulations.**

No changes, remain adopted





# Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

## 2.0 To review and adopt the Annual Risk Assessment

Changes to be advised by RFO

### 2.1 To review and adopt the following Council policies:

- ❖ Freedom of Information
- ❖ General Privacy Notice
- ❖ Information & Data Protection Policy
- ❖ Press, Media & Publicity
- ❖ Safeguarding Policy
- ❖ Social Media Policy
- ❖ Complaints Policy

All councillors received an updated copy of each of the policies in paper form. They will be discussed and adopted at the Ordinary meeting on 8<sup>th</sup> June 2026.

### 2.2 Adoption of Income & Expenditure Report for 2026/27 note S.137 Expenditure and Council Assets

This is with the internal auditor and will be adopted in June 2026

### 2.3 To review and adopt the Independent Remuneration Panel for Wales Annual Report 2026-2027 relating to Councillor Allowances – if councillors wish to forgo allowances, please submit in writing to the Clerk.

Adopted

### 2.4 To review council and staff subscriptions

Approval of subscription to One Voice Wales

### 2.5 To confirm Insurance Cover Period from 31<sup>st</sup> March 2025 to 31<sup>st</sup> March 2027.

Confirmed

### 2.6 Proposals for appointments of members to committees and as representatives of local organisations.

- ❖ Finance
- ❖ Planning
- ❖ Events
- ❖ Emergency
- ❖ Usk Masterplan
- ❖ Biodiversity
- ❖ General Emergency

All councillors to sit on these committees. The Chair of each will be nominated and elected at the next meeting of each committee.

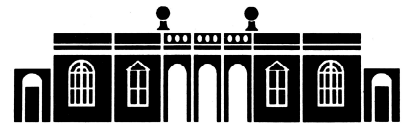
- ❖ Staffing – Cllrs Peacock, M Howells and Richards
- ❖ Appeals – Cllrs Ivin, Harrison and Snelgrove



Mrs. Angela Morgan Town Clerk

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# *Usk Town Council*

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## **2.7 Nominations for Town Constables.**

Mr. Robert Hamar

## **2.8 To Receive and adopt the Annual Report 2025/26**

Financial Information to be added, report to be put forward for adoption in June 26

## **2.9 To determine the time and place of Ordinary Meetings of the Council up to and including the next Annual Meeting.**

Proposed dates:

- 11<sup>th</sup> May 2026
- 8<sup>th</sup> June 2026
- 13<sup>th</sup> July 2026
- 14<sup>th</sup> September 2026
- 12<sup>th</sup> October 2026
- 9<sup>th</sup> November 2026
- 14<sup>th</sup> December 2026
- 11<sup>th</sup> January 2027
- 8<sup>th</sup> February 2027
- 8<sup>th</sup> March 2027
- 12<sup>th</sup> April 2027

**Next Meeting: 2<sup>nd</sup> May 2027**

**Angela Morgan**

Usk Town Clerk  
Proper Officer



Mrs. Angela Morgan Town Clerk

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