



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

To the Town Mayor and Councillors of Usk Town Council.
Minutes of the Finance Sub Committee held on
Wednesday 6th May 2026 at 5.00 pm at The Sessions House.

Agenda

1. To receive apologies for absence.

N/a

2. Declarations of interest in items on this Agenda.

N/A

3. To approve the minutes of the meeting held on 6th April 2026.

Minutes approved

4. Matters arising from the meeting held on 6th April 2026:

- Benefit in Kind issue in respect of caretaker subsidised rent has been escalated to payroll and additional information requested has been forwarded awaiting response. A.I has now reached out to payroll provider. Payroll provider will be contacted again if there is any possible way forward.
- Usk improvement areas – this continues in conjunction with M.C.C officers
- Merlin waste contract will not be signed and will continue on a rolling basis.

5. Review of payments online/receipts received (listed on the monthly payments made/received) as at 30th April 2026

Payments approved without comment.

6. To receive the Bank/Rialtas Reconciliation as at 30th April 2026.

Reconciliation approved without comment

7. Usk pantry – contribution food bank st Marys church

It was agreed a contribution of £500 would be made to the Usk Pantry food bank

8. Monmouthshire Citizens Advice £250 contribution requested

It was agreed a contribution of £250 would be made to citizens advice

9. Advert public diary

It was agreed that Utc would contribute half of the costs to placing the advert and M.C.C will invoice this.



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10. Street Cleansing Contract Progress

A response is awaited from the m.c.c solicitors and it is hoped a face to face meeting will be arranged between mcc responsible officers and councillors

11. Present and authorise the annual return 25-26

The annual return will be presented at the June Finance Meeting for sign off

12. Beaufort Tenancy

The tenancy has now ended and tenancy was paid upto the end of April

13. Internal and External Audit deadlines and progress

Deadlines are dependent on when internal has been completed the annual return will be signed off at June's finance meeting

14. Any other matters