



**Meeting of the Events & Tourism Committee held
at The Sessions House, Usk, on Friday 1st May 2026 9.30am**

DRAFT MINUTES

Attendees

Cllr D. Richards; Cllr A Snelgrove; Cllr G. Howells; Cllr M Howells

1. **Apologies** Cllr D Harrison; Cllr K Peacock; Cllr A Ivin
2. **To approve the minutes of Wednesday 25th March 2026**
Minutes were approved
3. **Matters arising from the above Minutes**
None
4. **To review recent events**
 - a. Saturday 11th April - Big Saturday Breakfast 8.30am -11.30am. Established and very well attend event
 - b. Saturday 11th April – Risca Male Voice Choir 7.30pm – St Mary’s Church – sell out concert with over 230 in attendance and raising over £2,600 for the Mayor’s Charity.
 - c. Monday 13th April – Save The River Usk Mtg 7.30pm Sessions House. This clashed with UTC meeting. MH joined at the end of this well attended meeting
 - d. Saturday 18th April - Usk Panto Spring Show 7pm Memorial Hall. Sell out concert involving councillors AI and MH. Raised £1,000 for the Mayor’s Charity.
 - e. Sunday 19th April - Doing Kind Repair Cafe 10am – 1pm Memorial Hall. Second event, very well attend with 39 repairs made.
5. **Forthcoming events for information**
 - 1) Fri 15 May 10-6.30pm; Sat 16 May 10-2pm – Improvement Plan Consultation **on agenda**
 - 2) Friday 29th May - MCC Family Fun Day 11am to 3pm in the Owain Glyndwr Park and Memorial Hall to celebrate International Family Day **on agenda**
 - 3) Thursday 21st May 6pm – Screening of the film National Emergency Briefing **on agenda**
 - 4) Saturday 30th May – Green Top Market Summer Fayre 10-4pm
 - 5) Saturday 20th June – Lines Taproom Pop-up Pub on the river
 - 6) Thursday 25th June – Tovey Bros event tbc
 - 7) Sat & Sun 27th & 28th June – Usk Open Gardens
 - 8) Monday 29th June – Teddy Bear Picnic & Parachute Jump 10.30 – 1.30pm Usk Castle
 - 9) Thurs 2nd to Sun 5th July – Usk Choral Festival – St Mary’s & Sessions House
 - 10) Friday 3rd July – Duck Race 7pm Usk Bridge/Athletic Club.
 - 11) Thurs 9th July - MCC Dog Fouling Awareness Day 1pm Usk **on agenda**
 - 12) Saturday 15th August – Lines Taproom Pop-up Pub on the river
 - 13) Saturday 12th September - Usk Agricultural Show – Usk Show Ground
 - 14) Saturday 19th September – Open Doors 10-4pm Sessions House **on agenda**
 - 15) Fri 25th & Sat 26th Sept – Lines Taproom Oktoberfest. Venue TBC
 - 16) Saturday 31st October – Green Top Market Autumn Fayre 10-4pm


28.5.26



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

6. Usk Improvement Plan Consultations. Fri 15 May 10-6.30pm; Sat 16 May 10-2pm

It was agreed that town councillors at the consultation will greet residents and introduce them to the MCC Officers & Roberts Limbricks consultants

ROTA

Shift 1 Friday - 10-1pm Gwyn Meirion

Shift 2 Friday – 1- 4pm Kay Meirion

Shift 3 Friday – 4-6.30pm Allan Dave

Shift 4 Saturday– 10-12 midday Diane Allan

Shift 5 Saturday – 12-2pm Diane Gwyn

Diane unavailable Friday. Meirion, Dave & Kay unavailable Sat. Alison to confirm if available.

7. International Family Day - Friday 29th May - MCC Family Fun Day 11am to 3pm in the Owain Glyndwr Park and Memorial Hall. This is a Family Fun Day organised by MCC and the Foster Team. Circus Skills/Drumming Workshop and entertainment. MH to find out if UTC assistance needed.

8. Discuss the screening of the film ‘National Emergency Briefing’ - UTFTC screening the film (50 mins) on Thursday 21st May 6pm in the library prior to their monthly meeting at 7pm. The screening will determine how the film can be shown in the town to a larger group, possibly at the Memorial Hall with a panel of ‘experts’ for Q&A after. UTFTC expressed they would like this to be an event in collaboration with UTC. Suggested inviting groups WI, UCS etc **Councillors are all invited this screening which is by invitation only. For more info www.nebriefing.org**

9. Discuss Usk Open Gardens - Sat & Sun 27th & 28th June. The Mayor will visit the gardens. The Sessions House will be open for tours on the Saturday of the Open Gardens

Rota 10am-Midday Meirion /
Midday-2pm Glenn / Dave
2pm-4pm Alec / Gwyn

To confirm availability - Alison/Diane/Allan/Ang

10. Discuss MCC Dog Fouling Awareness Day - Thursday 9th July 1pm for approx. 2 hours
Councillors are all invited to attend this event along with MCC Officer Sue Parkinson to help bring attention of the issue- **Meirion, Gwyn and Allan confirmed availability**

11. Discuss CADW Open Doors - Saturday 19th September –10-4pm Sessions House. Registered on the CADW website. Rota to be arranged. Event needs to be registered on CADW website.

Rota 10am-Midday
Midday-2pm
2pm-4pm

12. Discuss Christmas Event 2026

- Penciled date Sunday 29th November 2026. Meeting to be arranged with UBSE to discuss involvement for 2026. No response from UBSE. Councillors acknowledged that



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

businesses would like to event to be held on Bridge St. UTC have held the event on Bridge St for 2 years and hoped businesses would help with the organising. Councillors that the organising of the event and on the day road traffic management is too much for 7 councillors. It was therefore suggested that two options be considered:-

- a. Businesses organise their own event on Bridge St for one day on Sunday 29th November with UTC covering the cost of the road closure. Usk Business, Shops and Events (UBSE) to provide own stewards for traffic control.
- b. Event to be held on Twyn Square for 2 days Sat 28 & Sun 29 Nov. UTC sub-contract the event to Green Top Markets (GTM) who organise their own traffic management with no cost to UTC. Or contact Emma from Artisan Events Wales to see if they are able to organise event and manage traffic similar to GTM.
Resolved MH to draft letter to UBSE

13. Discuss additional Christmas Event with Green Top Market

Gareth has offered to do a market in the square on the other day of the weekend ie Sat 28th Nov from Christmas on Bridge St in Twyn Square or on the following Sat or Sun in December. Cllrs agreed to contact GTM after discussion with Usk Business, Shops and Events. This has not happened and will be dependent on what UBSE agree to point 12 above.

14. One Lottery

See link for details <https://www.onelottery.co.uk/support/sessions-house>
MH & AM to carry on promoting weekly on Fridays or Saturday to remind participants.
Help available for residents to sign up in the UTC office.

15. Discuss Usk Weekly, Monthly & Annual Events List

What's On Usk Facebook page continues to grow from 1,300 to 1,500 followers.
To share use this link www.facebook.com/groups/576986058728555
UTC website events calendar. recurring events (20 weekly events & 8 monthly 12 one-off events)
Residents and groups are asked to forward their events using the MS Forms link <https://forms.office.com/r/NcJn8pK6uF>

16. To discuss Tourism in the town

MH has created a Visit Usk in Spring Promotion, to draw attention to being voted Sunday Times Best Place to Live in Wales. Campaign 17,000 views. MH to continue to share post with surrounding county pages.

MH suggested running a photo competition for best photo and offer either a cash prize or a voucher to be spent at local business. **MH to take to finance**

17. Update on the Digital information Board

MH has shared on UTC Facebook page every month as reminder.
The clerk continues to receive paid adverts.

18. To receive an update on activities from other groups

Twining trip 30 Apr to 4 May - cancelled due to plane operator withdrawing flights

Onfile
28.5.26



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

UCS

UiB Colours chosen on board by Number 49

UTFTC Has provided their Annual Report which has been passed to the Clerk for inclusion in our UTC Annual Report

19. To discuss/review promotion of events on the following

- a. **Diary - AM?**
- b. **Facebook –**
- c. **Website –**

20. Matters of Information

None

21. Correspondence

MCC are looking to host a Family Fun Day on Friday 29th May 11am to 3pm in the Owain Glyndwr Park and Memorial Hall to celebrate International Family Day

22. Date of next meeting Thursday 28th May 9.30am

Handwritten signature
28.5.26