

SESSIONS HOUSE MANAGEMENT

Meeting of the Session House Committee held on
Wednesday 8th April 2026 5pm
at The Sessions House

MINUTES

Present:

Chair, Cllr K. Peacock

Cllr D. Richards, Cllr M. Howells, Cllr. G Howells, Cllr A. Snelgrove

Clerk, A. Morgan

1. To receive apologies

Cllr A. Ivin, Cllr D. Harrison

2. Declaration of Interest

None

3. To approve the minutes of the meeting held on 4th March 2026.

Approved

4. Matters arising from the meeting held on 4th March 2026.

Approved

5. To receive an update on Safety Checks within Sessions House

- **Asbestos update**
Quote obtained from CASA, awaiting other quotes
- **Roof & water ingress**
Taliesin to visit to take measurements to repair roof
- **Heating – Radiators & Boilers**
ACTION: Clerk to contact Lyn Jeffries for quote
- **Security Checks**
No update

6. Wall at front of building

Deposit received, awaiting update from Harry Gibson

7. Painting

Library – Paul Webb has quoted for £2,850.00; Mr. Galletley has offered to pay £2,000.00, Request to Finance for £850.00

8. Office Rentals

Room 2 will be available soon. Committee agreed to bill for April if room hasn't been emptied.

ACTION: Clerk to contact Roy to fix hole in floorboards.

Room 6 is to be advertised as an office rental. Carpet needs to be laid.

ACTION: Clerk to advertise office space

9. Gardener

Mike Allen has retired. Hataway Garden Services are fully booked. Cllr K. Peacock has contacted Issy Jones who will tend for £50.00 a month starting April.

10. To receive an update on Sessions House Business.

- **Events**

15th April – Repair Café PAT

15th April – Usk Civic Society Lecture Max Moebus 'The Old Railways from Chepstow to Monmouth and beyond' 7.30pm.

- **Bookings**

9th May Wedding – Diane to cover

ACTION: Clerk to request catering details and advise regarding sale of alcohol.

11. Cottage

Windows are being repaired.

ACTION: Clerk to continue chasing Gas and Electricity suppliers and enquire if National Grid and Wales and West can use the same excavation route.

12. Matters of Information

None

13. Correspondence

None

Next meeting: Wednesday 6th May 2026 5pm