



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

To the Town Mayor and Councillors of Usk Town Council.

Minutes of the Finance Sub Committee held on

Wednesday 4th March 2026 at 6.00 pm at The Sessions House.

Present Damian Nash, Kay Peacock, Alison Ivin, Diane Richards, Gwyneth Howells, Meirion Howells, Dave Harrison, Allan Snelgrove

Minutes.

1. Declarations of interest in items on this Agenda.

n/a

2. To approve the minutes of the meeting held on 4th February 2026.

Minutes approved without amendment

3. Matters arising from the meeting held on 4th February 2026:

- Benefit in Kind issue in respect of caretaker subsidised rent has been escalated to payroll and additional information requested has been forwarded awaiting response.
 - D.N.or A.I will reach out to payroll provider for a response.
- Roof repair quotes - Taliesin approved as the preferred contractor quote received from another provider and no other quotes were received.

4. Review of payments online/receipts received (listed on the monthly payments made/received) as at 28th February 2026

Reviewed and authorised without amendment.

5. To receive the Bank/Rialtas Reconciliation as at 28th February 2026.

Reviewed and authorised without amendment.

6. Street Cleansing Contract Progress

A.I has written to M.C.C Legal Department to address some queries which a response is still outstanding. The query has been escalated to Geraint Legal Dept in the absence of Richard Clements who was on annual leave at the time.

7. Councillor Remuneration

Councillor allowances were agreed detailed below , these payments are subject to tax where applicable and will be processed via the March Payroll

£900 – Mayor allowance

£500 – To four individuals with senior roles



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These payments are in addition to the consumables and working from home allowances which are non-taxable and equate in total to £208 which six councillors will be paid and one opting out.

8. Charitable organisations -reduced room hire Heart of Monmouthshire Ministry Area

It was agreed that reduced room hire would not be given as a blanket policy, but individual requests would be considered going forward.

9. Defibs - Purchase of spares stored in office.

Further consideration is needed here to plan a way forward as the batteries could potentially become obsolete if not used in a specific timeframe.

10. Amended risk assessment review.

Risk assessment will be approved at AGM full council.

11. Medium term corporate plan

D.N produced a draft M.T.C.P which members need to review and populate how they see fit, consensus was this would be a useful document going forward.

12. Financial Support for Usk repair café

D.H (Meirion) was tasked with providing additional information and clarity on the mechanics and set up of the project before financial support would be considered.

13. Invoices approval – Zurich Municipal Insurance

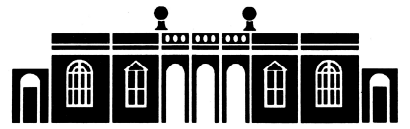
Approval given for invoice to be paid.

14. Adoption of salmon artwork

Salmon artwork was agreed to be adopted, and the insurance company was notified.

15. Any other matters

D.N stated external audit had qualified the 24-25 accounts, but additional information had been provided to External Audit to counter some of the claims all respective information had been posted to the town councils website.



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