

SESSIONS HOUSE MANAGEMENT

Meeting of the Session House Committee held on
Wednesday 4th March 2026 5pm
at The Sessions House

MINUTES

Present:

Chair: Cllr K. Peacock,
Cllr D. Richards, Cllr M. Howells, Cllr G. Howells, Cllr A. Snelgrove, Cllr D. Harrison,
RFO Damian Nash,
Clerk Angela Morgan.

1. To receive apologies

Cllr A. Ivin (arrived 20 minutes in)

2. Declaration of Interest

None

3. To approve the minutes of the meeting held on 4th February 2026.

Approved

4. Matters arising from the meeting held on 4th February 2026.

None

5. To receive an update on Safety Checks within Sessions House

- **Asbestos update**

CASA quote - £2,190.00 + VAT

ACTION: another quote to be obtained - Cllr A. Ivin

- **Roof & water ingress**

Awaiting assessment and quote from HG Edwards, Lewis attended on 13th March. The other company recommended by Amanada Neeham do not do repairs. Attempt to gain 3 quotes has been achieved.

- **Heating – Radiators & Boilers**

Awaiting quote for radiator valves from Phoenix

- **Security Checks**

Triple G Security completed takeover from Churches on 26th March.

80% of security lighting did not pass recommended standard. Luke to send report and quote for replacements.

Maintenance Report

Right corridor toilet: Towel dispenser has been fixed to the wall and dripping tap fixed.

Kitchen hot water tap: water filter replaced.

- **Decorating**

Stuart Galletley has offered to pay for the decorating of the library as a thank you on behalf of all the council have done for Roger over the years.

ACTION: Clerk to contact HMPS re painting other rooms

6. Wall at front of building

Harry Gibson can do repairs but cannot mould new pillars; 2 are needed.

He sourced replacements but they are slightly different

He recommended a company that can do molded replacements.

ACTION: Clerk to contact Harry for a quote

7. Car Parking

A report has been received that on u3a Bridge days, the rear carpark is full and some cars have mounted the kerb to park on the grass verge outside the boundary wall. The latter is an issue for MCC.

ACTION: Clerk to write to groups about respectful parking, consideration around disabled spaces and need to drive with care at front of building

8. To receive an update on Sessions House Business.

- **Events**

Roger's Memorial was held on Sunday 8th February. Stuart Galletley has thanked Diane for all the town has done over the years and has offered to pay for the library to be redecorated.

Wednesday 25th March - Usk Civic Society Lecture: Tim Ryan - The History of the Severn River Ferries

Friday 27th March – HMPS Awards and Celebrations

- **Bookings**

Weddings: 9th May, 29th May, 6th June (possible on 10th June and another in July)

9. Cottage

- Triple G have removed the alarm/fire signal box from the landing. An electrician will need to remove the power source.

ACTION: Clerk to arrange for Rob Morgan to remove power source

- Wall in corner of lounge is still very damp and is mouldy; Roy has fixed the downpipe issue

Wales & West report/quote received to install new gas supply and meter.

ACTION: Clerk to arrange site visit with Wales & West.

- National Grid have not yet replied.
- Cleaning of the cottage to be left until all works are completed and cottage is ready for rental

10. Matters of Information

Invitation to Cadw Open Doors 2026 will be Saturday 10th September 10am - 4pm

Mayoral chains were discussed – chains are missing last f5 mayors due to lack of space.

ACTION: Investigate options around retiring chains and buying/commissioning a new one

Dedicated Areas for displaying items within Sessions House were discussed

- Graben
- Usk in Bloom
- Councillor photos

ACTION: Trustees of Mather Jackson photo to be rehung in Library

11. Correspondence

Email of thanks from Save the River Usk

Next meeting: Wednesday 8th April 2026 5pm