

SESSIONS HOUSE MANAGEMENT

Meeting of the Session House Committee held on Wednesday 4th February 2026 5pm at The Sessions House

PRESENT:

Cllr D. Richards, Cllr A. Snellgrove, Cllr A. Ivin, Cllr M. Howells

Cllr G Howells attended from 5.20pm

Clerk A. Morgan

1. To receive apologies

Cllr D. Harrison, Cllr K. Peacock,

2. Declaration of Interest

None

3. To approve the minutes of the meeting held on 7th January 2026.

Approved

4. Matters arising from the meeting held on 7th January 2026.

None

5. To receive an update on Safety Checks within Sessions House

- **Asbestos update**

Response from CASA re encapsulation and quote; it has been passed to an appropriate officer.

- **Roof & water ingress**

Finance have requested 2 further quotes

ACTION: Cllr D. Richards to contact Amanda Needham for advice.

- **Heating – Radiators & Boilers**

Response from Phoenix Aircon, they can come and give a quote.

ACTION: clerk to follow up

- **Security Checks**

Churches have agreed to termination of rolling agreement at no further cost to Council.

ACTION: Clerk to contact Triple Security to arrange handover

6. To receive an update on Sessions House Business.

- **Events**

8th January – Gwent Young Farmers held their Public Spareking evnt, Mayor was invited to judge.

8th February 11am – Friends if Usk memorial bench for Roger. Councillors invited to attend

18th February 7.30pm – Civic Society Lecture: Stephanie Roberts ‘Creating the Giant Salmon’

- **Bookings**

u3a Bridge – u3a have previously raised concerns about the increase in room hire. Warm Spaces Funding was available from MCC; we were successfully granted £1000

Clerk has informed u3a committee that their rental costs will be covered for the winter months of Jan-Mar and that refreshments will be available free of charge.

District Nurses have an emergency at their offices; boiler leaking and electricity tripping. Council agreed that they may use Room 6 from tomorrow for their catchups during the day at no charge.

Forthcoming Weddings

9th May – Wedding Reception, afternoon tea and evening party

29th May – Wedding Ceremony only (provisional)

6th June – Wedding Ceremony and drinks

7th June – Anniversary celebration

7. Cottage

Energy supply – clerk prepared documents of online quotes and distributed to council.

Phoenix Aircon – Landlords Certificate for Gas could not be issued due to boxed in pipes. Suggestion is that a new supply should enter the cottage from outside.

Meters - Conversation with Jon Dent only able to provide electricity submeter

Downpipe needs fixing as is causing water ingress into lounge

ACTION: Clerk to contact Wales & West Utilities to make a site visit

8. Matters of Information

Clerk has contacted Roy Watkins to fix:

- a new filter to the hot water tap in the SH kitchen; filter has been purchased,
- fix the cottage down pipe
- reposition the paper dispenser which has come away from the wall in the corridor toilet

9. Correspondence

An email of thanks from u3a has been received

Next meeting: Wednesday 4th March 2026 5pm

