

SESSIONS HOUSE MANAGEMENT

**Meeting of the Session House Committee held on
Wednesday 4th June 2025 5pm at The Sessions House.**

MINUTES

1. To receive apologies

2. Elect a Chair of Sessions House Management Committee

Cllr K Peacock was appointed Chair.

3. Declaration of Interest

None

4. To approve the minutes of the meeting held on 7th May 2025.

APPROVED

5. Matters arising from the meeting held on 7th May 2025.

None

6. To receive an update on Safety Checks within Sessions House

- Dave Jones from Raglan cleared pipes for the soak away at the front and has created a new T-junction for water to flow out into the lawn ditch.
- Awaiting a quote from Dave Turner to replace the rotten window.

7. To receive an update on Sessions House Business.

• **Events**

- ☐ **5th June 4.30-6.30pm** Surgery @Sessions
- ☐ **9th June 6 – 10pm** - Royal Countryside Fund
- ☐ **16th June 6 – 10pm** - Royal Countryside Fund
- ☐ **19th June 2- 4pm** Visit from French exchange Cardiff/ Nantes.
If anyone is available to show them round or Ang will do it.
- ☐ **20th June 9.30 – 11 am** HMPPS Student awards in Courtroom. Mayor or Deputy available?
- ☐ **21st June** – Wedding – need more details
- ☐ **22nd June 3pm on** – Civic Service
- ☐ **23rd June 6 – 10pm** - Royal Countryside Fund
- ☐ **28th June 10 – 4** Usk Open Gardens - Sessions Tours

• **Room hire**

Discussions around charging for hotdesking – agreed to charge £20 a day

APPROVED

• **Tenancies**

Measuring of GAVO room needed

• **Decorating**

Kay to contact Rob Denman

- **Cottage**

Awaiting P11D advice from Once Voice Wales

ACTION: Clerk to make enquiries with Northern Gas and British Gas about meter fitting

Next meeting: Wednesday 9th July 2025 5pm

L. Morgan

DRAFT