

SESSIONS HOUSE MANAGEMENT

Meeting of the Session House Committee held on Wednesday 7th May 2025 5pm at The Sessions House.

MINUTES

1. To receive apologies

Cllr A. Ivin

2. Declaration of Interest

None

3. To approve the minutes of the meeting held on 2nd April 2024.

Approved

4. Matters arising from the meeting held on 2nd April 2024.

None

5. To receive an update on Safety Checks within Sessions House

Update on Room 4 – leak following heavy rain caused carpet to become flooded. A dehumidifier was hired for a week.

Bryna Jones has been contacted to come and check out the roof and address the soak away.

Roy Watkins has assessed the work needed to repair the rotten window frame in the rear walkway. Further quotes will need to be obtained from Kim Abegglen and Dave Taylor.

6. To receive an update on Sessions House Business.

- **Events**

The Mayor's Presentation Evening took place on 6th May. Cheques of £600.00 were received by representatives of the mayors' chosen charities.

- Ty Hafan
- Ted Senior Foundation
- Usk Brass Band
- Usk Cricket Club
- Usk Junior Rugby Football Club
- Usk Primary School Gardens
- Usk Pump Track
- Usk Young Farmers

VE Day 80 in collaboration with the Usk Branch of the Royal British will take place on 8th May 2025. Events will include the reading of the proclamation, raising the flag, 2 minute silence, afternoon tea with live entertainment, music from Usk Brass Band, The Buskeleles and Usk Singing Club. The day will end with the lighting of the beacon and the national sing-a-long.

- **Room hire**

Discussed query from U3A about additional charge for kitchen as to whether refreshments were included in the additional £5 charge.

The committee agreed that tea, coffee, milk and sugar will be available and included in the £5 charge for the use of the kitchen. **AGREED**

- **Tenancies**

DS Music has given written confirmation that they wish to terminate the rental contract for Room 6 on 31st July 2025.

Luke, the drum teacher, has requested if he may rent the room for individual sessions. The council agreed that this would not be tenable.

ACTION: Clerk to reply accepting termination of contract.

- **Decorating**

Nothing to report

- **Filming**

Abi from Wall to Wall has left and there has been no contact from her replacement.

ACTION: Clerk to request an answer from the new project lead.

- **Staff Leave**

Lyn – 15th May to 21st May & 20th June

Ang – 19th May to 23rd May

NOTE: both away Mon – Wed, 19th– 21st

Cover will be needed for opening Sessions House at 8am and locking up in the evening.

ACTION: Cllr D. Richards will open each morning and Cllr M. Howells will lock up in the evenings.

- **Cottage**

Need to check the safety of the electrics.

ACTION: Clerk to contact Rob Morgan about regularity of checks and to look for reports.

Discussions were had into the introduction of meters in the cottage for electricity and gas.

ACTION: Clerk to find out installation costs.

Matters of Information/Any Other Business

Discussions around clerk's hours, increasing them by 5 hours a week to cover Sessions House Management. Decision to be made at Full Council meeting

Correspondence
None



Mrs Angela Morgan
Town Clerk

Next meeting: Wednesday 4th June 2025 5pm

DRAFT