

SESSIONS HOUSE MANAGEMENT

MINUTES

Wednesday 5th February 2025

1. To receive apologies

Cllr K Peacock, Cllr B Thomas

2. Declaration of Interest

None

3. To approve the minutes of the meeting held on 8th January 2024.

Approved

4. Matters arising from the meeting held on 8th January 2024.

None

5. To receive an update on Safety Checks within Sessions House

PAT testing done this month, only rooms not done are Neil Williams, Room 7 and GAVO, Room 4a. Clerk to check with both that their testing is up to date and if not to make arrangements and provide documentation to council. Zurich Insurance document does not mention PAT testing.

6. To receive an update on Sessions House Business.

- **Oak tree**

Morris' have been and have removed dead wood. One branch may need attention but waiting to see if it comes into leaf.

- **Events**

Usk Primary School spent a day here using the courtroom for a debate.
March 22nd – Mayor's Evening of Recognition

- **Room hire**

New charges – Consider hourly rate for organisations and businesses.

Consider Tenancy rates: Inform tenants of new charges once budget is agreed. A separate meeting needs to be arranged to discuss this.

Councillors requested the spreadsheet created by Tiff, Quantity Surveyor.

Weddings – resourcing, costs. (Deposits and payments). This was discussed and a general consensus going forward is that Sessions provides premises but not staffing. Couples are to resource and organise their own events.

- **Electrics**

Waiting for Rob Morgan to replace the Water Heater in old kitchen
Courtroom wall light, wiring and switch need replacing.
This will happen after April.

- **Mesh covers for roof**
Roy to fix in better weather

Correspondence Byrdsong choir – Council decided not to offer Saturday mornings after 8th Feb due to added staffing pressures and cost implications. Clerk to contact Byrdsong and offer alternative options, Mon – Fri, when Sessions House is open.

Next meeting: Wednesday 5th March 2025 5pm



Angela Morgan
Town Clerk

DRAFT