

## SESSIONS HOUSE MANAGEMENT

### MINUTES

Wednesday 8<sup>th</sup> January 2025

**1. To receive apologies**

Cllr M Howells, Cllr B Thomas

**2. Declaration of Interest**

None

**3. To approve the minutes of the meeting held on 4<sup>th</sup> December 2024.**

Approved

**4. Matters arising from the meeting held on 4<sup>th</sup> December 2024.**

None

**5. To receive an update on Safety Checks within Sessions House**

Paint scraped from ceiling in Room 6 to remove damp patches

**6. To receive an update on Sessions House Business.**

- **Oak tree**  
Waiting on Tom Morris for a date to remove dead branches
- **Weddings**  
June 21<sup>st</sup> Simon Howells – Invoice needs to be set up  
July 2026 – ceremony only – there may be an increase in cost for 2026,  
Clerk to make client aware.
- **Events**  
Sat 11<sup>th</sup> Jan, Sing All Day – funds to St Mary's
- **Room hire**  
To be discussed by Budget working party on Monday 13<sup>th</sup> Jan 5pm
- **Electrics**  
Pat Testing due – Rob Morgan
- **Library**  
Waiting to hear from HMPS Rob Denman to arrange a painting party
- **Water heater**  
Rob Morgan will take a look at this when he comes this month
- **Mesh covers for roof**  
Roy to get in touch once weather is better
- **Churches Fire and Alarms**  
Nathan came and tested Fire and Intruder alarms

Churches Contract cover checks of:

Fire alarms every 3 months

Intruder Alarms every 6 months

Emergency Lights and Extinguishers every 12 months

**Correspondence**

None

**Next meeting: Wednesday 5<sup>th</sup> February 2025 5pm**



**Angela Morgan  
Town Clerk**

DRAFT