

**Minutes of a Hybrid Meeting by Usk Town Council held in Sessions House
on Monday Tuesday 15th May 2023 at 7.00pm**

Present Cllr. M Howells, Cllr A Ivin, Cllr Steve O'Brien, Cllr G Roderick, Cllr K Peacock,
Cllr D Harrison, County Cllr Tony Kear
R.F.O Mrs. D. Richards,

1.0 To accept apologies for absence.

Town Clerk Mrs. T Huxley

1.1 Public Open Forum

(15 minutes at the discretion of the Mayor.) Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

1.2 To disclose personal and pecuniary interest in items of business listed below:

There were none

1.3 County Councillors participation

Nothing to report.

1.4 To approve the Minutes held on 11th April 2023

The Minutes were approved as a true and accurate record.

1.5 Matters arising from the Minutes of the meeting held 11th April 2023

Cllr Peacock enquired about the following

- Willows Nursery payment had been settled by MCC.
- MCC will pay for the maintenance of the area outside the old recycling centre.

Resolved: UTC still pursuing payment Cllrs Howells & Kear will chase up

1.6 To receive a report from the Sessions House Management Committee

See report dated 10th May

Sessions House works are due to start week commencing 15th May

There are a number of issues re: Sessions House Management that need discussion

Resolved: SHM Committee meet & review Sessions House Management.

a) To receive an update on the Mather Jackson Library

There is an Annual Meeting of the Mather Jackson Trustees scheduled for 10.30am on Sat 3rd June. Cllr O'Brien & Ivin will attend.

1.7 To receive the monthly finance report for April 2023

The bank reconciliation for April 2023 showed no erroneous receipts or payments.

Due to unforeseen circumstances there is no report available.

There will be a full report at the next Full Council Meeting

Resolved: Cllrs agreed the purchase of a new projector @ £63.99

1.8 To receive an update on the poor state of the Conigar path

Resolved: County Cllr Kear reported the works will be completed within the next 7 -10 days

1.9 To receive the following Planning Applications

a) **DM/2023/00503** 29 Priory Gardens Usk Monmouthshire NP15 1AJ

Proposed single storey extension to existing 3 bed semi- detached dwelling to create assisted ground floor bedroom living facility

Recommend Approval

b) **DM/2023/00509** 2 Porthycarne Close Usk Monmouthshire NP15 1SA

Single storey wrap round extension to side and rear of existing 3 bed semi detached dwelling, plus rear garden workshop studio plus bedroom loft conversion.

Recommend Approval

c) **DM/2023/00546** 19 Bridge Street Usk Monmouthshire NP15 1BQ

Proposed Material Change of Use At Ground Floor Level from Use Class A1 to Use Class A2

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Recommend Approval.

2.0 To receive an update on the Masterplan for Usk

Resolved: Meeting scheduled with MCC officers on Wed May 17th May

2.1 To discuss the use of the former Usk Household Recycling Centre (UHRC) site.

No update.

Resolved: Cllr Kear advised UTC keeps MCC informed of any possible projects to avoid site being added to MCC assets for sale.

2.2 To receive an update on the Town Guide

Resolved: Cllrs Howells & Ivin will contact the businesses directly in order to generate interest in a Town Guide

2.3 To receive a report from the Events Committee

The Coronation Street party had been a great success and very well received by local businesses & residents

a) To review the King's Coronation celebration in Bridge Street

There will be a debrief meeting on 22nd May. This will be followed up with a meeting with the local businesses

2.4 To receive an update on Community Speed watch

County Cllr Kear reported the following

- There had been seven sessions at Burrium Gate
- The speed van is to be situated in the parking area just beyond Sunnyside.
- Usk hoping is to have a SID installed.

- Roads in Usk will be 20 mph in November.

2.5. To receive an update on the Priory Gatehouse

No update.

2.6 To receive an update on the installation of a defibrillator located near Ladyhill & Burruim Gate

- The defib has been installed and is fully operational. It has also been added to "The Circuit".
- The cost has been met from a donation from Usk Panto Players
- Official commissioning to be arranged.

Resolved: Thanks to Usk Panto Players for their donation and to homeowners of 5 Burruim Gate

2.7 To receive an update on the repair of the Town Clock

Resolved: First visit for repair, by Smiths of Derby is provisionally booked in for Mon 12th June.

Clerk to liaise with clock repairer, scaffolding company & Usk in Bloom to ensure minimal disruption to flower displays. Contributions to the repair have been made by the Friends of Usk, Usk Rotary Club, Welsh Water Community Grant, Usk Civic Society & MCC.

2.8 To receive an update on the Chapter 8 Training

Provisionally Monday 6th September - to be confirmed

2.9 To discuss the visit of the Bürgermeister of Graben Neudorf for the Civic Service on 4th June 2023

Burgermeister Christian Eheim & his fiancée will be arriving on Sat 2nd June for a two-night stay in Usk and will attend the Civic Service.

Resolved: UTC to host a small reception – Cllr O'Brien will arrange this

3.0 To discuss Usk Town Council holding a stall at the Usk Show

Resolved: UTC agreed not take a stand at the Usk Show this year.

3.1 To receive an update on the proposed visit from Graben-Neudorf Twinning on the weekend 8th – 10th September (Usk Show weekend)

Resolved: Eight visitors will be coming to stay on 8th & 9th Sept including the Burgermeister. Usk Twinning Association will approach UTC about hosting a reception on the 8th Sept when the visitors arrive, and the Twinning Association will organise the rest of the visit.

3.2 To receive proposals (a maximum of two motions) for debate at the One Voice Annual Meeting on Saturday 30th September 2023

There were two initial proposals regarding litter and special needs education.

Resolved: These to be researched further and presented to Full Council

Exclusion of Press and Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Council went into committee to discuss item 3.3

3.3 To discuss the nominations for the Usk Town Councillor Vacancy

Following discussion Council came out of Committee and returned to the main meeting.

3.4 Correspondence

From a resident in Silure View in regard to recent flooding at Burrium Gate

3.5 Matters of information

- Dog Action Day in conjunction with Mon CC is scheduled for Thursday 25th May.
Councillors Howells, Roderick, O'Brien, Peacock are available to support this event.