

**Minutes of a Hybrid Meeting by Usk Town Council held in Sessions House**  
**Monday 16<sup>th</sup> January 2023 at 6.00pm**

**Present** Cllr. M Howells, Cllr A Ivin, Cllr G Roderick, Cllr K Peacock, Cllr D Harrison, Cllr S O'Brien  
R.F.O Mrs. D. Richards, Town Clerk Mrs. T Huxley

**16.5 To accept apologies for absence.**

All Members were present

**16.6 Public Open Forum**

**(15 minutes at the discretion of the Mayor.) Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.**

Cllr Kear reported

- Following the recent flooding he had reported a number of matters of concern, including potholes in and around Usk to Monmouthshire Community Council (MCC).
- There has been good, flood emergency planning & communication between MCC & local town & community councils.
- MCC is planning a review of flooding matters in the County.
- MCC will conduct Budget consultations across Monmouthshire.
- MCC has agreed long term assurance of the Usk Post Office but no financial commitment.

**16.7 To disclose personal and pecuniary interest in items of business listed below:**

There were none

**16.8 To approve the Minutes held on 12<sup>th</sup> December 2022**

The Minutes were approved as a true and accurate record and duly signed

**16.9 Matters arising from the Minutes of the meeting held 12<sup>th</sup> December 2022**

There were none

**17.0 To receive a report from the Sessions House Management Committee**

See report dated 4<sup>th</sup> January 2023

**17.1 To receive the monthly finance report for December 2022**

The bank reconciliation for December 2022 showed no erroneous receipts or payments.

See report dated 4<sup>th</sup> January 2023

**a) To agree the match funding for the CADW grant towards the repair of the Sessions House**

**Resolved:** The match funding of £49 000 was agreed by Full Council. It was noted UTC has already contributed £8000 towards the match funding grant.

## **17.2 To consider the draft budget and projected receipts and payments and agree a Budget for the Financial year 2022/2023**

UTC Members had received copies of the draft budget for 2022-23 prior to the meeting  
The Finance sub- committee recommended the budget to Full Council.

**Resolved:** Following discussion Full Council approved the budget for 2022-23

## **17.3 To agree the precept for 2022-23 ANNUAL PRECEPT**

The proposed budget precept for 2022-23 is £165.656.

**Resolved:** Full Council approved the precept

## **17.4 To receive the following Planning Applications.**

### **DM/2022/01722**

Millbrook House 51 Maryport Street Usk Monmouthshire NP15 1AF

Proposed external changes in material appearance to existing building plus first floor extension over existing single storey lounge to street front of house to create additional en-suite bedroom. Plus removing existing entrance porch and replacing with oak framed traditional feature porch.

**Recommend Approval**

**DM/2022/013691** Black Barn Close Usk NP15 1BS Two storey side and rear extension to an existing dwelling.

**Recommend Approval**

## **17.5 To receive an update on the Masterplan for Usk**

County Cllrs Howells & Kear had met with Dan Fordham Regeneration Manager MCC who had explained that funding for the re-routing of traffic from Bridge Street would not available from the Transforming Towns grant application.

The reasons being:

- In order to have a meaningful study, a substantial survey would need to be undertaken to demonstrate requirements
- A design for the changes would need to be implemented within three years
- It was reported the proposed LDP candidate sites are presently open for consultation, which would also define costs of the survey.

**Resolved:** UTC is to meet with the Steering Group on Wed 18<sup>th</sup> Jan when they will enquire about the following

- UTC's obligations as regards funding
- Further contribution to the cost of works
- Timescales

## **17.6 To discuss the 'Polite Notice' parking leaflets**

**Resolved:** Following discussion and advice from the Enforcement Officer at MCC, UTC decided against issuing polite notice parking leaflets to inconsiderate drivers

## **17.7 To receive an update on the Jubilee Markets being held on the site of the former Usk Household Recycling Centre (UHRC)**

Meeting with Gareth Tuesday 24<sup>th</sup> Jan at 10.30am

### **17.7 To receive an update on the Town Guide**

No Update

### **17.8 To receive a report from the Events Committee**

The Events Committee is to meet on the 17<sup>th</sup> Jan 2023

### **17.9 To receive an update on Community Speed watch**

No update

### **18.0 To receive an update on the proposed lighting in Memorial Hall car park**

UTC members have consulted residents of Clos Croeso. These were positive discussions.

**Resolved:** MCC have agreed to repositioned 3 lights in order to make use of existing posts and to accommodate Cllr Ivin's request regarding the Scout Hall.

Apparently, there were a few surplus lights not being installed in the car park – Cllr Howells will enquire as to whether these can be relocated in the Maryport Street North car park  
It is anticipated that the works will be completed this April.

### **18.1 To receive an update on the Priory Gatehouse**

No update on MCC Heritage for grant funding from CADW under the 'Urgent Works for Building at Risk Grant Scheme'

**Resolved:** Cllr Howells will contact MCC for an update

### **18.2 To discuss the provision of a "Community Fridge"/ "Food Pantry in Usk**

**Resolved:**

Still waiting for confirmation for funding to locate the Community Fridge in the portacabin situated in the former recycling centre.

**Resolved:** County Cllrs Howells & Kear along with Cllr Peacock, Diane Richards & Tracey Huxley will visit other community fridges to how these are run.

### **18.3 To discuss the installation of a defibrillator located near Ladyhill & Burruim Gate**

**Resolved:** UTC to advertise in the Usk New Diary to see if a resident is willing to have the defib situated on their property in Ladyhill and/or Burrium Gate

### **18.4 To receive an update on the Town Clock**

A quote for repairs to the clock from Smiths of Derby is £4447.00

**Resolved:**

- To discuss further with MCC
- To contact the retired clock repair ere to see if he can help.

### **Exclusion of Press and Public**

*By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

Council went into committee to discuss item 18.5

### **18.5 To discuss the Usk Town Councillor Vacancy**

Following discussion Council came out of Committee and returned to the main meeting.

### **18.6 Correspondence**

There was none

### **18.7 Matters of information**

- Councillors were notified there is a vacancy for a Trustee on the Roger Edwards Educational Trust
- The RBL have requested UTC finance and organize the Remembrance Day Parade.  
To include this item on next month's Agenda for discussion

There was no further business meeting closed at 8.10pm