



# *Usk Town Council*

The Sessions House, Maryport Street Usk NP15 1AD

## **Minutes of a Hybrid Meeting by Usk Town Council held in Sessions House on Monday 13<sup>th</sup> June 2022 at 6.00pm**

**Present** Cllr Roderick, M Howells, Cllr A Ivin, Cllr S O'Brien, Cllr K Peacock R.F.O Mrs. D. Richards, Town Clerk Mrs. T Huxley

### **3.5 To accept apologies for absence.**

Cllr Harrison & Cllr Morgan

### **3.6 Public Open Forum**

(15 minutes at the discretion of the Mayor.) Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

County Councillor Tony Kear raised the following issues

- Parking opposite Usk School
- Request for No Entry sign at Ladyhill
- 20 MPH road markings
- Closure of Bridge Street for Town Event - Bank Holiday 31<sup>st</sup> August 2022
- Review of the Jubilee market and its affects - positive or otherwise on Usk Bridge Street Traders
- Appropriateness of siting of SIDS next to Usk Bridge

A number of these issues appear on the agenda others will be discussed at a later time.

### **3.7 To disclose personal and pecuniary interest in items of business listed below:**

There were none

### **3.8 To approve the Minutes held on 9<sup>th</sup> May 2022**

The Minutes were approved as a true and accurate record and duly signed

### **3.9 Matters arising from the Minutes of the meeting held 9<sup>th</sup> May 2022**

There were none

### **4.0 To approve the Minutes of the Annual Meeting held on 9<sup>th</sup> May 2022.**

The Minutes were approved as a true and accurate record and duly signed

### **4.1 To receive a report from the Sessions House Management Committee**

See report dated 1<sup>st</sup> June 2022

### **4.2 To receive the monthly finance report for May 2022**



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The bank reconciliation for April and May 2022 showed no erroneous receipts or payments. The following was reported

- Members received copies of payments and receipts.
- Members informed all finance papers are available via the RFO.
- Members were notified the 2021/22 paperwork is now complete and will be sent to Audit Wales prior to the next meeting.

There has been a request from the Usk Community Hub to reinstate the daily newspapers, (prior to Covid newspapers were funded by UTC).

**Resolved:**

- Clerk to enquire if MCC provide any funding for newspapers.
- To discuss with the Hub reducing a couple of the papers and delivery costs.

## **4.3 To receive the following Planning Applications.**

- a. **DM/2022/00509 Extension** to front elevation to create a first-floor bathroom and ground floor study. Ty Cwtch Black Barn Lane Usk Monmouthshire NP15 1BP  
**Recommend Approval**
- b. **DM/2022/00581** Proposed Two Storey Side Extension.11 Ladyhill Usk Monmouthshire NP15 1SH **Recommend Approval**
- c. **DM/2022/00725** Alterations to 31 Mill Street 31 Mill Street Usk Monmouthshire NP15 1AP **Recommend Approval**
- d. **DM/2022/00736** Design variations to Planning Permission Ref: - DC/2013/00985 including modified link structure and Construction of amenity balcony Little Bank 8 Porthycarne Street Usk Monmouthshire NP15 1RY

Regarding the above planning application DM/2022/00736.

(Usk Town Council) UTC is unable to approve the application due to the following issues:

- Works seem to have progressed in advance of the application being determined.
- Change of style of the building.
  - Concerns neighbour's objections have not been taken into consideration – these do not feature on the website.
  - Further information is required regarding the location of the heat pump & whether it meets noise level regulations
  - There is a comment filed incorrectly on the website. That is referenced to **DC/2020/00736** not to **DC/2022/0736** the current application

**Resolved:** Clerk to inform MCC of UTC's decision

## **4.5 To receive an update on the Masterplan for Usk**



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The Steering group met on 8<sup>th</sup> June to review and discuss the Masterplan with new council members.

**Resolved:**

- Cllr Howells was elected as Chair, Cllr Ivin as Deputy.
- UTC to meet on Mon 13<sup>th</sup> July at 10am to prioritize areas of the Masterplan with a view to forming sub-committees
- Steering group is due to meet again on 7<sup>th</sup> September at 10.30am

## **4.6 To receive an update on the Digital Information Board**

**Resolved:** Cllr Harrison & former Cllr Steve Williams met to discuss this further

## **4.7 To receive an update on the markets being held on the site of the former Usk Household Recycling Centre (UHRC)**

Green Tops Events have requested a market be held on the first Saturday of the month instead of the Wednesday as there is very little trade on Wednesdays.

**Resolved:** Cllr Howells will conduct a survey with Usk's hospitality sector to assess the impact of the market on Usk Businesses.

## **4.8 To receive a report from the Events Committee**

No report available.

There will be an event meeting on Wed 22<sup>nd</sup> June at 3pm

## **4.9 To review the Platinum Jubilee celebrations held on 3<sup>rd</sup> June 2022**

All of the Jubilee celebrations had been a great success, both the picnic and the lantern parade.

The Jubilee Quiz had been well received with over £350 raised and over £900 was raised for Noah's Ark Children's Hospital

**Resolved:** Clerk to thank all involved

## **5.0 To receive an update on Usk as a Smart Town**

No update

## **5.1 To receive an update from NRW Discharge of Sewage into the River Usk**

The "Save the River Usk" group hosted a demonstration walk on Saturday 11<sup>th</sup> June which had been well attended

**Resolved:** UTC to respond to a previous letter from NRW enquiring as to what positive impact recent improvements had made to the river.

## **5.2 To receive an update on Community Speed watch**

County Cllr Kear reported



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- the group are presently ascertaining availability / best times for all volunteers to set up a rota which will be varied, to avoid regularity for motorists
- More volunteers are being sort
- Peter Fox has agreed to offer his support to the group though contacts with MCC
- Burrium Gate residents are seeking a SIDS suitably sited Monmouth Road

**Resolved:** UTC will advertise for volunteers via their social media channels

## **5.3 To receive an update on the Memorial Hall car park**

The car park has now been completed.

UTC has been asked by MCC to take on the maintenance of the rain gardens in the car park.

**Resolved:** UTC is not prepared to take on the raingardens. Further discussion needed with MCC.

Clerk to make enquiries about lighting within the car park

## **5.4 To receive an update on Monmouthshire Councils Review of Parking in Usk**

No Update

## **5.5 To discuss the poor condition of Chepstow Road, Usk.**

No update.

**Resolved:** County Cllrs Howells & Kear will take this matter forward with MCC.

## **5.6 To receive an update on the Priory Gatehouse**

No update

**Resolved:** County Cllrs Howells & Kear will take this matter forward with MCC.

## **5.7 To receive an update on the**

a) **Dog Fouling group** Thursday 16<sup>th</sup> June at 11am – Microsoft Teams

b) **Dog waste bins contract update**

MCC will shortly be advertising the contract to empty the bins on the 'Sell to Wales' website. There are three companies, including the incumbent who have expressed an interest in bidding for the contract. It will be September before the contractor will begin under the new terms. MCC has asked for a small panel of 4 or 5 town and community council representatives to go through the bids when the bidding process is closed.

## **5.8 To discuss nominations for the Usk CiW Primary School Governor local community council vacancy**

Cllr Peacock was nominated for this post

**Resolved:** All councillors were in agreement

## **5.9 To receive an update on the amount of pavement space being occupied by 49 Bridge Street opposite the Co-op**

It was reported MCC Officers will view the area, it appears there may be issues with licences.

**Resolved:** MCC will report back to UTC



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## **6.0 Correspondence**

**From:** Thank you from Usk in Bloom for UTC's donation

**From:** Thank you from Guides for Mayor's Donation

**From:** Thank you from Guides for Mayor's Donation

**From:** Thank you Drama Club for Mayor's Donation

**From:** Thank you Brass Band for Mayor's Donation

**From:** Thank you from Guides for Mayor's Donation

**From:** Junior Cricket for the Mayor's Donation

**From:** Graben Neudorf Save the date 31<sup>st</sup> July 2022 for their 50<sup>th</sup> Year celebrations

## **6.1 Matters of information**

- Clare Nancarrow has been appointed as the Police Community Officer for Gwent Police encompassing the role as engagement officer, for Monmouthshire
- Sessions House will be open during Open Gardens weekend 25<sup>th</sup> /26<sup>th</sup> June – councillors & former councillors with provide tours
- Wales in Bloom judging will take place in Usk on the 4<sup>th</sup> July
- 'Weatherman Walking will be filmed in Usk on 23<sup>rd</sup> June Cllr invited to the Castle for 3.15pm
- There has been an episode of graffiti in the park toilets – this has now been cleaned off.

There was no further business and the meeting concluded at 8.10pm