



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

In the interests of transparency, minutes will be published in draft form within 7 working days of the meeting. Please note that draft form minutes have not yet been formally approved by Councillors as a true and correct record of the meeting.

Minutes of a Hybrid Meeting by Usk Town Council held in Sessions House on Monday 13th June 2022 at 6.00pm

Present Cllr Roderick, M Howells, Cllr A Ivin, Cllr S O'Brien, Cllr K Peacock R.F.O Mrs. D. Richards, Town Clerk Mrs. T Huxley

3.5 To accept apologies for absence.

Cllr Harrison & Cllr Morgan

3.6 Public Open Forum

(15 minutes at the discretion of the Mayor.) Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

County Councillor Tony Kear raised the following issues

- Parking opposite Usk School
- Request for No Entry sign at Ladyhill
- 20 MPH road markings
- Closure of Bridge Street for Town Event - Bank Holiday 31st August 2022
- Review of the Jubilee market and its affects - positive or otherwise on Usk Bridge Street Traders
- Appropriateness of siting of SIDS next to Usk Bridge

A number of these issues appear on the agenda others will be discussed at a later time.

3.7 To disclose personal and pecuniary interest in items of business listed below:

There were none

3.8 To approve the Minutes held on 9th May 2022

The Minutes were approved as a true and accurate record and duly signed

3.9 Matters arising from the Minutes of the meeting held 9th May 2022

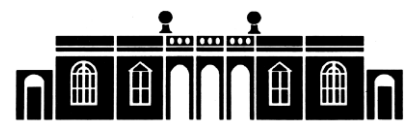
There were none

4.0 To approve the Minutes of the Annual Meeting held on 9th May 2022.

The Minutes were approved as a true and accurate record and duly signed

4.1 To receive a report from the Sessions House Management Committee

See report dated 1st June 2022



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4.2 To receive the monthly finance report for May 2022

The bank reconciliation for April and May 2022 showed no erroneous receipts or payments. The following was reported

- Members received copies of payments and receipts.
- Members informed all finance papers are available via the RFO.
- Members were notified the 2021/22 paperwork is now complete and will be sent to Audit Wales prior to the next meeting.

There has been a request from the Usk Community Hub to reinstate the daily newspapers, (prior to Covid newspapers were funded by UTC).

Resolved:

- Clerk to enquire if MCC provide any funding for newspapers.
- To discuss with the Hub reducing a couple of the papers and delivery costs.

4.3 To receive the following Planning Applications.

- a. **DM/2022/00509 Extension** to front elevation to create a first-floor bathroom and ground floor study. Ty Cwtch Black Barn Lane Usk Monmouthshire NP15 1BP
Recommend Approval
- b. **DM/2022/00581** Proposed Two Storey Side Extension. 11 Ladyhill Usk Monmouthshire NP15 1SH **Recommend Approval**
- c. **DM/2022/00725** Alterations to 31 Mill Street 31 Mill Street Usk Monmouthshire NP15 1AP **Recommend Approval**
- d. **DM/2022/00736** Design variations to Planning Permission Ref: - DC/2013/00985 including modified link structure and Construction of amenity balcony Little Bank 8 Porthycarne Street Usk Monmouthshire NP15 1RY

Regarding the above planning application DM/2022/00736.

(Usk Town Council) UTC is unable to approve the application due to the following issues:

- Works seem to have progressed in advance of the application being determined.
- Change of style of the building.
 - Concerns neighbour's objections have not been taken into consideration – these do not feature on the website.
 - Further information is required regarding the location of the heat pump & whether it meets noise level regulations
 - There is a comment filed incorrectly on the website. That is referenced to **DC/2020/00736** not to **DC/2022/0736** the current application



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Resolved: Clerk to inform MCC of UTC's decision

4.5 To receive an update on the Masterplan for Usk

The Steering group met on 8th June to review and discuss the Masterplan with new council members.

Resolved:

- Cllr Howells was elected as Chair, Cllr Ivin as Deputy.
- UTC to meet on Mon 13th July at 10am to prioritize areas of the Masterplan with a view to forming sub-committees
- Steering group is due to meet again on 7th September at 10.30am

4.6 To receive an update on the Digital Information Board

Resolved: Cllr Harrison & former Cllr Steve Williams met to discuss this further

4.7 To receive an update on the markets being held on the site of the former Usk Household Recycling Centre (UHRC)

Green Tops Events have requested a market be held on the first Saturday of the month instead of the Wednesday as there is very little trade on Wednesdays.

Resolved: Cllr Howells will conduct a survey with Usk's hospitality sector to assess the impact of the market on Usk Businesses.

4.8 To receive a report from the Events Committee

No report available.

There will be an event meeting on Wed 22nd June at 3pm

4.9 To review the Platinum Jubilee celebrations held on 3rd June 2022

All of the Jubilee celebrations had been a great success, both the picnic and the lantern parade. The Jubilee Quiz had been well received with over £350 raised and over £900 was raised for Noah's Ark Children's Hospital

Resolved: Clerk to thank all involved

5.0 To receive an update on Usk as a Smart Town

No update

5.1 To receive an update from NRW Discharge of Sewage into the River Usk

The "Save the River Usk" group hosted a demonstration walk on Saturday 11th June which had been well attended

Resolved: UTC to respond to a previous letter from NRW enquiring as to what positive impact recent improvements had made to the river.



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5.2 To receive an update on Community Speed watch

County Cllr Kear reported

- the group are presently ascertaining availability / best times for all volunteers to set up a rota which will be varied, to avoid regularity for motorists
- More volunteers are being sort
- Peter Fox has agreed to offer his support to the group though contacts with MCC
- Burrium Gate residents are seeking a SIDS suitably sited Monmouth Road

Resolved: UTC will advertise for volunteers via their social media channels

5.3 To receive an update on the Memorial Hall car park

The car park has now been completed.

UTC has been asked by MCC to take on the maintenance of the rain gardens in the car park.

Resolved: UTC is not prepared to take on the raingardens. Further discussion needed with MCC. Clerk to make enquiries about lighting within the car park

5.4 To receive an update on Monmouthshire Councils Review of Parking in Usk

No Update

5.5 To discuss the poor condition of Chepstow Road, Usk.

No update.

Resolved: County Cllrs Howells & Kear will take this matter forward with MCC.

5.6 To receive an update on the Priory Gatehouse

No update

Resolved: County Cllrs Howells & Kear will take this matter forward with MCC.

5.7 To receive an update on the

a) **Dog Fouling group** Thursday 16th June at 11am – Microsoft Teams

b) **Dog waste bins contract update**

MCC will shortly be advertising the contract to empty the bins on the 'Sell to Wales' website. There are three companies, including the incumbent who have expressed an interest in bidding for the contract. It will be September before the contractor will begin under the new terms. MCC has asked for a small panel of 4 or 5 town and community council representatives to go through the bids when the bidding process is closed.

5.8 To discuss nominations for the Usk CiW Primary School Governor local community council vacancy

Cllr Peacock was nominated for this post

Resolved: All councillors were in agreement

5.9 To receive an update on the amount of pavement space being occupied by 49 Bridge Street opposite the Co-op

It was reported MCC Officers will view the area, it appears there may be issues with licences.



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Resolved: MCC will report back to UTC

6.0 Correspondence

From: Thank you from Usk in Bloom for UTC's donation

From: Thank you from Guides for Mayor's Donation

From: Thank you from Guides for Mayor's Donation

From: Thank you Drama Club for Mayor's Donation

From: Thank you Brass Band for Mayor's Donation

From: Thank you from Guides for Mayor's Donation

From: Junior Cricket for the Mayor's Donation

From: Graben Neudorf Save the date 31st July 2022 for their 50th Year celebrations

6.1 Matters of information

- Clare Nancarrow has been appointed as the Police Community Officer for Gwent Police encompassing the role as engagement officer, for Monmouthshire
- Sessions House will be open during Open Gardens weekend 25th /26th June – councillors & former councillors will provide tours
- Wales in Bloom judging will take place in Usk on the 4th July
- 'Weatherman Walking will be filmed in Usk on 23rd June Cllr invited to the Castle for 3.15pm
- There has been an episode of graffiti in the park toilets – this has now been cleaned off.

There was no further business and the meeting concluded at 8.10pm