

To the Town Mayor and Councillors of Usk Town Council.
Agenda for the Finance Sub Committee to be held on
Wednesday 5th November 2025 at 5.00 pm at The Sessions House

1. To receive apologies for absence

2. Declarations of interest in items on this Agenda

3. To approve the minutes of the meeting held on 8th October 2025

4. Matters arising from meeting held on 8th October 2025

- Review if there are any tax implications in respect of renting the cottage for a commercial rent. D.N
- L.P cleaning to email accounts email to ensure payments are made in a timely manner.
- It was agreed to meet on the 20th of October to compile a six-monthly outturn forecast.
- Discussion around internal audit report , issues to be taken forward by D.N
- Lottery money has started to be receipted a new code and separate reserve to be set up in Rialtas.
- Approval given for £250 to be contributed to a bench for Chris.
- Road Closure for Remembrance Day £600 plus vat approved.
- Road Closure for Christmas event 30/11/2025 £2070 plus vat approved.

5. Authorisation of payments online/cheque October – Bank Reconciliation.

6. Christmas Lights

- The Clerk and Cllr Peacock were meeting with Festive Lighting to see if the Christmas lights could be changed/improved. Request for lighting strings across Bridge Street and lighting running to a central point of connection at the square clock. This item remains ongoing.

7. SIT Group

- Termination costs for genke and sit contracts

8. Payroll and Staffing matters

- Benefit in Kind issue in respect of caretaker subsidised rent to initially to be escalated to the payroll provider by D.N for advice.

9. Churches Security Contract

- Comparison exercise ongoing with churches and another contractor to be finalised by D.N

10.Any other matters

- Tennis club has rejected invoice for noticeboard use as they don't believe the notice was posted.
- Friends of Usk have asked if we may order the memorial bench for Christine Wilkinson. To avoid vat