



To the Mayor and Councillors of Usk Town Council.

You are summoned to attend a Hybrid Annual Meeting to be held in Sessions House and via Zoom conferencing on Monday 12th May 2025 at 6.00pm

Angela Morgan

Usk Town Clerk

Proper Officer

Public Open Forum

(15 minutes at the discretion of the mayor) Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

1.1 Chair's Announcements

To receive apologies for absence

1.2 Election of Mayor for 2025/26

Mayor to sign DECLARATION OF ACCEPTANCE OF OFFICE

1.3 Election of Deputy Mayor 2025/26

1.4 To receive declarations of interest in items on the agenda.

1.5 Retiring Chairman's report.

(Following this there will be a short interval whilst photographs are taken)

1.6 Minutes of the Annual Meeting held on 13th May 2024

To note the Minutes of last Annual Meeting held 15th May 2023 were adopted at the Ordinary held on Monday 10th June 2024

1.7 To review and formally adopt the model Code of Conduct.

1.8 To review and formally adopt Standing Orders for 2025/2026

1.9 To review and adopt Financial Regulations.

2.0 To review and adopt the Annual Risk Assessment

2.1 To review and adopt the following Council policies:

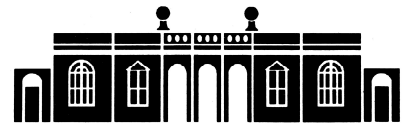
- ❖ Freedom of Information



Mrs. Angela Morgan Town Clerk

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Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

- ❖ General Privacy Notice
- ❖ Information & Data Protection Policy
- ❖ Press, Media & Publicity
- ❖ Safeguarding Policy
- ❖ Social Media Policy
- ❖ Complaints Policy

2.2 Adoption of Income & Expenditure Report for 2025/26 note S.137 Expenditure and Council Assets

2.3 To review and adopt the Independent Remuneration Panel for Wales Annual Report 2025-2026 relating to Councillor Allowances – if councillors wish to forgo allowances, please submit in writing to the Clerk.

2.4 To review council and staff subscriptions

2.5 To confirm Insurance Cover Period from 31st March 2025 to 31st March 2026.

2.6 Proposals for appointments of members to committees and as representatives of local organizations.

- ❖ Finance
- ❖ Planning
- ❖ Events
- ❖ Emergency Contacts
- ❖ Usk Masterplan
- ❖ Environmental/Biodiversity
- ❖ General Emergency Committee
- ❖ Community Engagement
- ❖ Appraisal

2.7 Nominations for Town Constables.

2.8 To Receive and adopt the Annual Report 2025/26

2.9 To determine the time and place of Ordinary Meetings of the Council up to and including the next Annual Meeting.

Proposed dates:

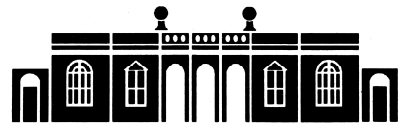
- 12th May 2025
- 9th June 2025
- 14th July 2025
- 8th September 2025
- 13th October 2025
- 10th November 2025



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Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

- 8th December 2025
- 12th January 2026
- 9th February 2026
- 9th March 2026
- 13th April 2026



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