

USK TOWN COUNCIL

SAFEGUARDING CHILDREN AND VULNERABLE ADULTS POLICY

Usk Town Council is committed to ensuring that children and vulnerable adults are safeguarded whilst they are involved - in any way - in events organized or supported by the Council.

Council events vary considerably in size, location and duration and risk assessments, drawn up for each event, vary too. All risk assessments include the safeguarding of people, be they working, volunteering or visiting and pay particular regard to those who are vulnerable.

Procedures will include all of the following

- Arrangements for people who have become separated from their family, friends and those they care for
- Arrangements for dispersal, evacuation or lock down if necessary
- Training and protocols shared with Event Control, personnel and volunteers, with triggers and responses agreed in advance and adjusted by Control where it becomes imperative
- Announcements, information and signage which is event specific and is broadcast systematically and regularly

Systems will include some of the following

- Radio communication and the use of specific code words
- St John (or equivalent) briefed and in situ
- DBS checking and deployment of DBS accredited personnel as required
- Wristbands or other ID available
- Police links for the event
- Blue light access and egress
- Logging, recording and timing of situations, from start to stand down

All events are rigorously planned and followed up with detailed evaluation. Protocols and procedures will be reviewed within these arrangements and will take account of advice and guidance sourced locally and nationally where lessons have been learnt which subsequently require embedding.

Reviewed May 2026