

**Minutes of a monthly meeting of Usk Town Council held at
The Sessions House, Usk, on Monday 11th September 2017 at 7.30pm.**

Prior to the meeting at **7pm** Police Inspector Arwel Hicks from the Neighbourhood Policing Team discussed with Full Council the problems in Usk regarding illegal parking.

There was a minute's silence in memory of Mrs. Margot Etheridge Mayor of Usk 1996-1997 who has sadly passed away.

Present: Cllr G Roderick, Cllr Mrs. C Wilkinson, C. Cllr B Strong, Cllr Ms. I Brown, Cllr M Evans, Cllr A Leathwood, Cllr A. Watkins, Cllr R Galletley, Cllr J Jeremiah, Cllr Tony Kear, Cllr Mrs. C Williams
RFO - Ms. J Mee, Town Clerk - Mrs. Tracey Huxley

8.8 To accept Apologies for Absence

There were none

8.9 To disclose personal and pecuniary interest in items of business listed below:

Cllr Tony Kear – Planning Application DC/2017/00788 Demolition of boundary wall and rebuild with reclaimed materials **1 Church Street, Usk, NP15 1AG**

9.0 To Approve and sign the minutes of the meeting held on 10th July 2017

The minutes were approved as a true and accurate record and duly signed

9.1 Matters arising from the minutes of the meeting held on 10th July 2017

There were none

9.2 To receive a report from the Sessions House Management Committee

See report dated 4th September 2017

Resolved:

- The Sessions House Management Committee (SHMC) will explore more fully grant applications available for the Sessions House.
- Advertising the Sessions House – with regard to this the SHMC and Finance Sub-Committee with discuss further.

9.3 To receive the monthly finance report

Cllrs were presented with the income and expenditure reports for July & August 2017.

The reconciliation for these months showed no erroneous receipts or payments.

It was reported that Usk Rugby Football Club are planning to provide

- a match programme where businesses can be advertised
- offer the opportunity to sponsor a match/player in return for business advertising

Resolved

The prospect of this to be discussed further by the Finance Committee

9.4 To receive the external audit year ending 31st March 2017

The Annual Return was approved and accepted by Full Council and duly signed by the Chairman and Responsible Finance Officer.

To receive Planning Applications

- a) **DC/2017/00924** Replacement of polycarbonate roof with insulated flat roof and lantern light. **7 Church Street, Usk, NP15 1AG** **Recommend Approval**
- b) **DC/2017/00862** Proposed single storey extension
Oakridge House 44 Castle Oak, Usk, NP15 1SG **Recommend Approval**
- c) **DC/2017/00745** (Previously DC/2010/00893) **Listed building consent Renewal of Listed Building Consent Old Market street, Usk, NP15 1AL**
Replacement of internal staircase, alterations internally to bathroom and bedroom, new entrance door and frame, and roof lights to front and rear elevations **Recommend Approval**
- d) **DC/2017/00805**
Installation of French doors to ground floor flat. A private flat is directly above
Manor Court Baron Street, Usk, NP15 1DQ **Recommend Approval**
- e) **DC/2017/01010**
Proposed staircase to provide access to existing attic room and installation of conservation roof light flush with roof slate on rear elevation
12 New Market Street, Usk, NP15 1AT **Recommend Approval**
- f) **DC/2017/00991**
1.Relocate existing garden shed
2.Construct an oak framed timber garden office in the same position as the existing shed.
Note: this is an amendment to the existing planning consent. The Granary, Monmouth Road, Usk **Recommend Approval**

- g) **DC/2017/01003** Creation of one 1 bed and one 2 bed flats on the two upper floors, including the construction of new walls to create living spaces and the replacement of the front fenestration and a new balcony rail to the first floor.
67 Bridge Street, Usk, NP15 1BQ
Approval Recommended subject to there being parking facilities for three cars
- h) **DC/2017/01004 – Listed Building Consent**
 Creation of one 1 bed and one 2 bed flats on the two upper floors, including the construction of new walls to create living spaces and the replacement of the front fenestration and a new balcony rail to the first floor.
67 Bridge Street, Usk, NP15 1BQ
Approval Recommended subject to there being parking facilities for three cars
- i) **DC/2017/00788**
 Demolition of boundary wall and rebuild with reclaimed materials
1 Church Street, Usk, NP15 1AG Recommend Approval

9.6 To receive a Report from the Traffic & HGVs Committee on the following

a) the meeting with Ben Hamilton-Bailee on traffic issues and highway design

- Following discussion by Councillors on the Hamilton-Bailee report it was resolved that there needs to be community consultation in order to be clear about what is to be achieved.

Resolved:

A series of workshops will need to be arranged to facilitate this.

b) an update on the 20mph in the Town & other concerns

- There has been no update on the of the 20mph speed limit through Usk
- The markings/lines on Abergavenny Road are ineffectual – this need to be addressed.
- Concerns were raised about the possibility of car parking charges being introduced

Resolved:

- Clerk to contact MCC regarding both of these issues
- Clerk to contact Roger Hoggins MCC and invite him to discuss these matters further.

9.7 To receive Reports from Members serving on other bodies

- **Chamber of Commerce** -there will be a Chamber of Commerce meeting on Wednesday 13th September at 6pm. Cllr Brown will attend

- **Usk Civic Society** – they had a good day at the show with excellent displays
- **Usk in Bloom**
 - ❖ Wales in Bloom awards will be this Friday 15th September in Swansea
 - ❖ Britain in Bloom awards will be on Friday 27th October in Llandudno
- **Usk Twinning**- it is hoped that relationships with the school in Graben Neudorf and Usk Primary School will be furthered with a link set up on social media
- **Usk Campus** -Martin Price of Martin Price Associates a company that writes business plans for 3rd sector organizations met with Cllrs Strong and Williams to explain to UTC what the company plan to do locally. They have been consulted by Coleg Gwent to examine how the Usk Campus can become more viable. Ideas such a sports facility, nature reserve, equestrian centre are being considered.

9.8 Areas of concern around the Town

Area of Concern	Action
1. Fence along the cricket club remains untidy	Areas around the Cricket Club have been tidied but the fence is still to be repaired.
2. A handrail on the steps near to the railway bridge in Llanbadoc is broken	Clerk to notify Llanbadoc Community Council
3. The old noticeboard outside Number 49 is very untidy	Cllr Kear will take this issue forward
4. Missing sign on the junction of Four Ash Street/Twyn Square	This has been ordered-awaiting installment
5. There are two areas of damage to the bridge.	These have been reported to Steve Baldwin MCC and he is investigating the matter
6. Bench on the riverbank is in need of repair	Cllr Kear will contact the owner

9.9 To receive an update from the Community Communication Committee

- **Website**
There has been no meeting during the summer.
Cllr Brown reported that the wireframe to update the website have been drawn up.
- Resolved**
Councillors agreed for Cllr Brown to take this forward with Vision ICT.

➤ **Digital Information Board**

Resolved

Cllr Brown is awaiting an update from Cllr Bob Greenland

➤ **Facebook/Twitter**

Currently '438' likes and '123' followers on Twitter

Resolved

Cllr Brown will reschedule Social Media Training for Councillors

10.0 To receive an update from the Events Committee

The Events sub-committee will meet next week Tuesday 19th September at 3pm.

Two events have been scheduled

- Brain of Usk
- Skittles evening

10.1 To receive a report on the Town Team Approach

Resolved

It was resolved that this needs to be tied into the community consultation

10.2 To receive an update from the recent Usk Area Cluster Workshop

Usk and Surrounding Area Cluster Meeting which will be held next Wednesday 13th September 2017 at 6.30 p.m.

Resolved

Cllrs Williams, Strong and Leathwood will attend.

10.3 To receive an update on proposed changes to the household recycling centre and car parking situation in Usk

Resolved

Ten car parking spaces will be reinstated.

The plan of this will be posted on social media in order to keep residents updated.

10.4 To review the Usk Pageant on the 16th July 2017

This had been a great event. All involved were congratulated on their efforts.

10.5 To review the Usk Show on 9th September 2017

This had been a good day UTC had shared the marquee with Usk Civic Society and Usk Twinning.

10.6 Community Speed watch in Usk

Cllr Kear reported that there was frustration with the lack of action following all the work done by Usk Community Speed watch

Resolved:

There will be a site meeting with Paul Matthews, Police and members of Usk Speed watch on Friday 29th September at 2pm

10.7 To discuss the debrief from the Velothon

Cllr Brown has attended the debriefing. The minutes of the meeting have been circulated to Usk Town Councillors.

Resolved

Cllrs to raise any issues

A provisional date of 8th July 2018 has been made – this date is yet to be approved.

10.8 To discuss the Christmas Markets and Reindeer Parade 3rd December 2017

- Usk Chamber of Commerce Meeting 6pm Wednesday 13th September - Three Salmons. Cllr Brown to attend
- Arrangements for the Reindeer Parade 2018 are in hand.
- Members have been notified that Phillip Mungeam wishes to outline plans to UTC with regards to Christmas Markets in Usk. He has requested to meet with members of UTC on Tuesday 19th September at 2.30pm.

Resolved:

- Members of UTC will meet with Phillip on Tuesday 19th September at 2.30pm.

10.9 Correspondence:

From: One Voice Wales(OVW) Minutes of AGM 13th July 2017

From: OVW Minutes of Mon/Newport Area Committee meeting held on 13th July 2017

From: Email commenting on the lack of car parking spaces following the changes to the recycling center

From: Welsh Government Clustering: Funding to support the initial setting up of joint arrangements

From: Letter from an Usk Residents regarding the loss of parking bays following alterations to the recycling centre

Exclusion of Press and Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Council went into Committee to discuss item 11.0 and 11.1

11.0 To co-opt a new member on to Usk Town Council

11.1 To receive the latest report on the Movement of Prisoners from HMP Usk to HMP Prescoed.

11.2 Any other Business

There was no further business and the meeting formally closed at 9.05pm

