Minutes of a Meeting of Usk Town Council held at The Sessions House, Usk on Monday 9th November 2015 at 7.30pm.

Present: Cllr T Keenan, Cllr Mrs. C Wilkinson Cllrs A Leathwood, R. Galletley, Cllr Mrs. J. Jeremiah, Cllrs M Evans, Mrs. C. Williams, Cllr. P Phillips, G Roderick, C. Cllr B Strong
Ms. J Mee - Sessions House Manager/Responsible Finance Officer

Prior to the meeting there was a minutes silence in remembrance of Dave Rennels BEM former Mayor and Councillor with Usk Town Council who has sadly passed away.

12.4 To accept Apologies for Absence
Cllr D Harding, T Watkins

12.5 To disclose personal and pecuniary interest in items of business listed below:
County Cllr Strong – All Planning
Cllr R Galletley – Allotments

12.6 To Approve and sign the minutes of the meeting held on 12th October 2015
The minutes were approved as a true and accurate record and duly signed.

12.7 To receive a report from the Sessions House Management Committee
See report dated 2nd November 2015

12.8 Matters arising from the minutes of the meeting held on 12th October 2015
There were none.

12.9 To receive the financial statement of accounts for October 2015
Councillors received the list of receipts and payments.
The reconciliation for October 2015 showed no erroneous receipts or payments

Exclusion of Press and Public
By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Council went into Committee to discuss the Movement of Prisoners from HMP Usk to HMP Prescoed and also to discuss items 13.0, 13.1 and 13.7 (see below)

13.0 To receive the latest report on the Movement of Prisoners from HMP Usk to HMP Prescoed.
Information regarding this matter is available to all residents on the local Electoral register on request from the Clerk.

13.1 To receive an update on the proposed skate park/Borstal Field
Discussed in Committee.

The Meeting was temporarily adjourned in order for PC Evans to give the Police report.

13.2 Planning Applications.

DC/2015/01130 Listed building consent. Proposed conversion of attic space with new staircase serving second floor. Insulation to be installed to converted loft space. Formation of emergency escape window in east elevation wall and replacement windows to existing east elevation gable. **Wellesley Coach House 27A New Market Street, Usk** Recommend Approval

DC/2015/01131 Proposed attic conversion and dormer window. Replacement and new window to rear of elevation. **Wellesley Coach House 27A New Market Street, Usk** Recommend Approval

DC/2015/01204 Proposed dwelling on land adjacent to 2 Ladyhill Close, Usk **Recommend Refusal**

13.3 To receive a Report from the Traffic & HGVs Committee
No further progress to report

13.4 To receive Reports from Members serving on other bodies

- **Events Committee**
  There has been an Events Safety Advisory Meeting today about the Christmas Markets/Reindeer Parade
  **Resolved:**
  The Events Notification Application, Management Plan and Risk Assessment have been approved by MCC

- **Twinning**
  There is to be a new group within “Friends of Twinning”

13.5 To receive an update on the “Give Dog Fouling the Red Card” pilot scheme.
**Resolved:**
The “Give Dog Fouling the Red Card” leaflets are currently being printed and will then be circulated around the Town.

13.6 To discuss the changes in Bridge Street
Correspondence has been received from MCC following on from the last meeting suggesting a survey be completed.
**Resolved:**
Clerk to meet with Debbie McCarty MCC to discuss the survey along with other issues and to enquire about “Town Teams”.

13.7 To receive an update on the state of the Priory in St. Mary’s Way
Following discussion Council came out of Committee and returned to the main meeting
13.8 To discuss scalping at Factory Lane Allotments
Correspondence has been received from the Allotment committee stating that they consider UTC to be too remote to organize the allotments effectively.
Resolved: UTC Allotment Committee to meet in order to discuss the issues raised.

13.9 To discuss parking issues in Usk – see resident’s letter
Resolved: Following discussion it was resolved that the introduction of parking charges will not benefit the Town. Clerk to write to resident.

14.0 To discuss the problem of parking outside Usk Church in Wales Primary School
UTC has received complaints about the lack of parking for parents at the school following the tidying up of the area on Monmouth road. This has also resulted in parents parking on the grass verge outside the school, where bulbs have been planted by Usk in Bloom.
Resolved: County Cllr Strong to discuss a solution with MCC

14.1 To discuss car park signage around Usk
Resolved: Old signage has been removed and the new signage installed around the Town. There are a few issue noted by Mark Lloyd from MCC, who will take these up with the signage company

14.2 To discuss attendance at the Next Chamber of Commerce meeting 16th November 2015
Resolved: Cllr Keenan will attend the meeting on Thursday 12th November at 5.30pm at The Three Salmons

14.3 To discuss the introduction of no parking lines at the end of the Owain Glyndawr Field adjacent to Mill St Close
There is problem with cars parking too near to the end of the path thus preventing access into Mill St Close particularly for mobility scooters.
Resolved: County Cllr Strong to speak with MCC with a view to having road markings in order to alleviate this problem.
Cllr Strong will also speak to MCC regarding the dangers of crossing the road outside Barclays Bank.

14.4 To discuss the installation of the Christmas Lights
Resolved: The Christmas lights will be switched on once all the features are installed during week commencing the 16th November.

14.5 To discuss a request to meet with the Usk Brass Band
Resolved: There is to be a meeting with the Chair of Usk Brass Band on Friday 20th November at 3.30pm. Cllrs Harding, Keenan, Leathwood, Wilkinson, Williams, Roderick and Jeremiah will attend. Clerk to notify Usk Brass Band
14.6 **Correspondence:**
*From:* MCC Temporary Street Closure relating to Armistice/Remembrance Parade
*From:* The Royal British Legion Invitation to the Armistice Parade on Sunday 8th November
*From:* Welsh Government seeking views on healthcare in Wales
*From:* A letter from a resident regarding car parking issues in Usk

14.7 **Any other business.** Any other business is at the discretion of and with prior notice to the Chairman

**Notices**
- Armistice Day Wed 11th November – Members are invited to be present at this Act of Remembrance, meeting at the Castle at 10.45am
- 60’s Night Saturday 21st November 8 ’til Late Tickets £8. All proceeds to the Mayor’s Appeal
- Usk in Wales in Bloom and Britain in Bloom, a recording session of BBC Radio 4’s hardy perennial programme, Gardeners’ Question Time, Monday 23rd November at the Memorial Hall, Usk. Doors open at 5.30pm and the session will start at 6.30 pm. Tickets cost £4.50

There was no further business and the meeting formally closed at 9.00pm