

**Minutes of a Meeting of Usk Town Council held at The Sessions House,
Usk on Monday 8th June 2015 at 7.30pm.**

Present: Cllr D Harding, T Keenan, Cllr Mrs. C Wilkinson Cllrs A Leathwood, R. Galletley, Cllr Mrs. J. Jeremiah, Cllrs M Evans, T Watkins, Mrs. C. Williams, Cllr. P Phillips, G Roderick, C. Cllr B Strong
Ms J Mee - Sessions House Manager/Responsible Finance Officer

Prior to the meeting PC Rhydian Evans gave the Police Crime report and a briefing to Cllrs about the forthcoming Velathon.

3.5 To Accept Apologies for Absence

All Cllrs were present

3.6 To disclose personal and pecuniary interest in items of business listed below:

County Cllr Strong – All planning

**3.7 To Approve and sign the minutes of the meeting held on
11th May 2015**

The minutes were approved as a true and accurate record and duly signed.

**3.8 Matters arising from the minutes of the meeting held on
11th May 2015**

There were none

3.9 To receive the financial statement of accounts for May 2015

Councillors received the list of receipts and payments.

The reconciliation for May 2015 showed no erroneous receipts or Payments

**4.0 To Approve and sign for accuracy the minutes of the Annual
Meeting held on 11th May 2015**

The minutes were approved as a true and accurate record and duly signed.

**4.1 To receive a report from the Sessions House Management
Committee**

See report dated 1st June 2015

**4.2 To receive the latest report on the Movement of Prisoners from HMP
Usk to HMP Prescoed.**

Information regarding this matter is available to all residents on the local Electoral register on request from the Clerk.

Exclusion of Press and Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Council went into Committee to discuss the Movement of Prisoners from HMP Usk to HMP Prescoed and also to discuss items 4.3 and (see below)

4.3 To Receive an update on the proposed skate park/Borstal Field

Following discussion Council came out of Committee and returned to the main meeting

4.4 Planning Applications.

1. **DC/2015/00442** Internal alterations, single storey extension and loft conversion **40 Maryport Street** **Recommend Approval**
2. **DC/2015/00596** Proposed 2 storey rear extension with single storey side extension and single single storey front porch **10 Blackburn Lane** **Recommend Approval**
3. **DC/2015/00444** Listed Building Consent Internal alterations, single storey extension and loft conversion **40 Maryport Street** **Recommend Approval**
4. **DC/2015/00608** Rear extension to kitchen and replace conservatory with garden room, front elevation porch. **35 Black Barn Lane, Usk NP15 1BP** **Recommend Approval**
5. **DC/2015/00330** Proposed single storey rear extension, side extension at first floor, and minor internal alterations **12 New Market Street NP15 1AT** **Recommend Approval**
6. **DC/2015/00331** Listed Building Consent Proposed single storey rear extension, side extension at first floor, and minor internal alterations **12 New Market Street NP15 1AT** **Recommend Approval**

4.5 To receive an update on Little Bank House Planning Application

Resolved:

Following a meeting with UTC planning officers at MCC have agreed that where there is a serious disagreement between MCC and UTC over a planning issue the two parties meet together in order to discuss the planning application prior to the application being submitted to members of the Planning Committee at MCC.

4.6 To Receive Reports from Members serving on other bodies Cllr

Jeremiah reported that plans for the Summer Festival are progressing.

4.7 To receive a Report from the Traffic & HGVs Committee

Resolved:

- Cllr Leathwood reported that following the recent Air Quality meeting it has been agreed that both MCC solicitors and the Police legal department will meet with UTC in order to consider the proposed amendments whereby there will be two periods of prohibition for HGVs travelling through the Town.
- Cllr Galletley to discuss/ liaise with local businesses about the proposals.

Letter from resident re: Danger to pedestrians in Bridge Street

Resolved:

A copy of the letter to be passed on to the Police and Paul Keeble at MCC.

Residents to be encouraged to report any incidents to the Police.

Notices encouraging residents to report incidents to the Police to be displayed in the Usk Town notice board via the website.

4.8 To receive an update on the "Give Dog Fouling the Red Card" pilot scheme.

Cllrs Leathwood and Wilkinson recently attended the "Give Dog Fouling the Red Card 2015" Town & Community Council working group.

Cllr Leathwood explained that **Give Dog Fouling the Red Card** is a the campaign funded through **Monmouthshire County Council Tidy Town's Initiative**.

Elements of the campaign included:

- Use of spray paints to highlight the mess left by irresponsible dog owners.
- A2 signs located at known hot spots
- A4 posters displayed in public places and householder windows
- Stickers placed on bins
- Dedicated web pages to encourage people to report incidents of dog fouling.

The key element of the campaign is to encourage residents to report incidents of dog fouling via the monmouthshire website.

- **The Red Card level** – This is where the resident is prepared to provide full details of the offence they have seen including the name and address, the details of the person committing the offence and crucially that they are prepared to provide a witness statement. All entries reported at this Red Card level" are to be followed up by environmental health with a view to considering the potential for issuing a fixed penalty notice.
- **The Yellow Card level** - This is where the resident reports the detail of the offence and the person responsible but are not prepare to give a witness statement. All entries at this yellow card level are to be followed up by the community council and provide the much needed local peer pressure element.

Resolved:

1. Two signs to be installed at either end of the Owain Glyndawr Field
2. Three poop bins in total to be acquired
 - ❖ one to be installed half way across the field
 - ❖ the second to be installed along the Conigar walk and the
 - ❖ third near to Usk Primary School/ Ladyhill
3. Templates to be installed along the Conigar Walk and on the path near to Usk Primary School
4. Another four signs to be installed near Usk Athletic Club and the Usk Primary School

5. UTC is also planning to have some volunteer dog wardens -Clerk to arrange a meeting about this

4.9 To receive an update on the notice boards outside the Co-op Stores.

Resolved:

To be installed on the 9th June.

5.0 To receive an update on Community Speed Watch

Resolved:

The group has received training. The equipment has arrived and the launch is planned for this coming week.

5.1 To discuss the state of the Priory in St. Mary's Way

No update. The planned meeting is to be rearranged.

5.2 To discuss Usk in Bloom – Champion of Champions and receive an update on Twyn Square

Resolved:

A recent meeting with MCC had been very positive. MCC have agreed to help with improvements in the Twyn Square.

5.3 To discuss the request for fundraising for the Eisteddfod 2016

Resolved:

Events Committee to meet and organize a fundraising event

5.4 To discuss the street cleaning in Usk

Resolved:

An article asking residents to help keep their street clean will feature in the next Usk and raglan News Diary

The community cleanup campaign had been very successful

MCC has agreed that the mechanical sweeper will visit Usk every fortnight.

5.5 To discuss repair and painting of Usk Clock, Twyn Square

Quotations have been submitted to MCC

Resolved:

MCC have requested that Mike Cordell undertakes the work

5. 6 To discuss Fair Trade joining Usk Town Council at the Usk Show

Fair Trade has asked UTC to consider two matters relating to Usk Fair Trade Group.

1. UTC pass a motion renewing their support for Fair Trade and for Usk as a Fair Trade Town
2. UTC offer financial support for Fair Trade at the Usk Show

Resolved:

1. All Cllrs were in agreement that UTC renews their support for Fair Trade and for Usk as a Fair Trade Town.
2. It was also agreed that UTC offer financial support for Fair Trade at the Usk Show.

Correspondence:

From: MCC Events Safety Advisory Group – advice to County, Town
& Community Councillors

From: Local resident – Danger to pedestrians in Bridge Street

From: MCC Review of Communities & Electoral Arrangements Postponements

From: MCC Emergency Contacts Directory

5.7 Any other business. *Any other business is at the discretion of and with prior notice to the Chairman*

- ❖ Cllrs were asked to consider whether there should be a designated smoking area within the Sessions House grounds. This item will feature on next month's agenda.
- ❖ The Sessions House will be open to visitors during Usk Open Gardens 27th/28th June. It is hope that Cllrs will be available to show visitors around the building. The Clerk will be putting together a rota.

There was no further business and the meeting formally closed at 8.55pm.