

**Minutes of a Meeting of Usk Town Council held at The Sessions House,  
Usk on Monday 14<sup>th</sup> December 2015 at 7.30pm.**

**Present:** Cllr D Harding, Cllr T Keenan, Cllr Mrs. C Wilkinson  
Cllrs A Leathwood, R. Galletley, Cllr Mrs. J. Jeremiah, Cllrs M Evans,  
Mrs. C. Williams, Cllr. P Phillips, G Roderick, T Watkins  
Ms. J Mee - Sessions House Manager/Responsible Finance Officer

Prior to the meeting Debbie McCarty, MCC addressed Full Council about "Whole Place" and "Town Teams".

The Chairman thanked Debbie and MCC for their help in assuring that the Christmas Markets took place this year.

The Police gave the crime report and updated Council on the Road Safety Initiatives that are currently taking place. The recent problems of anti-social behaviour appear to have been resolved. Other issues the Police are presently dealing with are:

- Illegal parking around the Town,
- The proposed 20mph speed limit within Usk
- The ongoing problem of HGV's.

**14.8 To accept Apologies for Absence**

C. Cllr B Strong

**14.9 To disclose personal and pecuniary interest in items of business listed below:**

Cllr Galletley – Allotments

**15.0 To Approve and sign the minutes of the meeting held on  
9<sup>th</sup> November 2015**

The minutes were approved as a true and accurate record and duly signed.

**15.1 To receive a report from the Sessions House Management  
Committee**

See report dated 7th December 2015

**15.2 Matters arising from the minutes of the meeting held on  
9<sup>th</sup> November 2015**

14.3 Regarding cars parking near to the end of the path thus preventing access into Mill St Close, particularly for mobility scooters.

**Resolved:**

- County Cllr Strong has spoken to Graham Kinsella MCC – road markings to be applied in order to alleviate this problem.
- Barclays Bank and the dangers of crossing the road outside the bank.

**Resolved:**

Cllr Strong contacted Paul Keeble MCC - road markings to be applied in order to make the area safer to cross

### **15.3 To receive the financial statement of accounts for November 2015**

Councillors received the list of receipts and payments.

The reconciliation for November 2015 showed no erroneous receipts or payments

### **Exclusion of Press and Public**

*By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

Council went into Committee to discuss 15.4 Movement of Prisoners from HMP Usk to HMP Prescoed and also to discuss items 15.6, 15.7 and 15.8 (see below)

### **15.4 To receive the latest report on the Movement of Prisoners from HMP Usk to HMP Prescoed.**

Discussed in Committee.

### **15.6 To receive an update on the state of the Priory in St. Mary's Way**

Discussed in Committee.

### **15.7 To discuss recent correspondence received from Usk Post Office**

Discussed in Committee.

### **15.8 To discuss staff appraisals**

Following discussion Council came out of Committee and returned to the main meeting

### **15.9 To discuss Usk Post Office proposed move to new premises & branch modernization**

This was discussed by Council.

#### **Resolved:**

Members of UTC to consider the proposed move of the Post Office to new premises & branch modernization. This item feature on next month's agenda for further discussion.

### **16.0 Planning Applications.**

1. **DC/2015/01210** Proposed residential development consisting of three dwellings adjacent to 21 Four Ash Street. Usk NP15 1BW  
**Recommend Approval**
2. **DC/2015/00970** Proposed demolition of detached buildings, conversion of hotel dwellings with car parking and altered site access. Three Salmons Hotel 1 Porthycarne Street Usk NP15 1RY  
**Recommend Approval**

**NDC/2015/00971** Listed Building Consent Proposed demolition of detached buildings, conversion of hotel bedroom annexe into 7 no residential units, erection of 3 linked dwellings with car parking and altered site access Three Salmons Hotel Porthycarne Street. Usk  
**Recommend Approval**

3. **DC/2015/00687** Former workshop to be upgraded and converted to form meeting space with ancillary facilities of kitchenette, bathroom and living space with pull down bed to allow for overnight stay. Rear steel framed building to be rebuilt The Castle House Monmouth Road Usk NP15 1SD **Recommend Approval**
4. **DC/2015/01453** To extend building footprint of approved extension 10 Black Barn Lane Usk NP15 1BP **Recommend Refusal**

#### **16.1 To receive a Report from the Traffic & HGVs Committee**

Nothing to report

#### **16.2 To receive Reports from Members serving on other bodies**

Nothing to report

#### **16.3 To receive an update on the "Give Dog Fouling the Red Card" pilot scheme.**

##### **Resolved:**

The Give Dog Fouling the Red Card Leaflets have arrived. Terry Smith has kindly offered to distribute them to houses in Usk. There will be funding available from Tidy Towns next year to assist with the problem of dog fouling. UTC has made an application for an extra bin, signs and stickers.

#### **16.4 To discuss the changes in Bridge Street**

##### **Resolved:**

Debbie McCarty reported MCC are liaising with the Chamber of Commerce who will soon be conducting a Town survey.

#### **16.5 To discuss the Allotments at Factory Lane**

Following a meeting of UTC Allotment sub – committee Cllr Phillip's has recently met with the Factory Lane Allotment Association (FLAA) to discuss current issues.

The FLAA had put forward some proposals. Following discussion not all Cllrs agreed with the proposals.

##### **Resolved:**

- Allotment rents will be increased by £5 to £17 per annum for a 5 perch plot
- The rent will be reviewed annually.
- Payment to be made on the 1<sup>st</sup> April 2016 to assist with UTC's financial year.
- Clerk to notify allotment holders that these changes will commence in 2016

UTC Allotment sub – committee to meet and discuss further and discuss the following

- Rental payments
- Allocation and withdrawal of plots

A report will then be submitted to UTC.

### **16.6 To review the recent Reindeer Parade/Christmas Festival**

The Reindeer Parade had been enjoyed by many.

#### **Resolved:**

There is to be a debrief meeting by the Events sub- committee on Tuesday 15<sup>th</sup> December at 5.30pm

### **16.7 To discuss attendance at**

- **the Next Chamber of Commerce meeting on 14<sup>th</sup> January**
- **the Usk Festival/Market Committee**

The Clerk met with Debbie McCarty MCC, Philip Mungeam and Laura Jones, Usk Chamber of Commerce and discussed the future of the Christmas Markets in view of problems encountered this year.

#### **Resolved**

Usk Chamber of Commerce will take on the markets for 2016. They have asked that a representative from UTC attend the meetings.

There are two scheduled meetings 14<sup>th</sup> Jan and 21<sup>st</sup> Jan 2016

Cllrs Williams and Wilkinson will attend on the 14<sup>th</sup> January

Cllrs Jeremiah and Roderick on the 21<sup>st</sup> January

Cllr Leathwood reported that Tywn Square may be except from obtaining a Trading Licence if historically the square has a Market Charter.

#### **Resolved:**

Enquiries to be made.

### **16.8 To receive an update on Usk Brass Band**

Usk Town Band approached UTC for support with regard to the use of the old Library as premises.

The Clerk has spoken to the Roger Edwards Educational Trust who are happy for the band to use the library building, but it must be on the understanding that when the building reaches a state of repair the REET will not undertake such repairs.

#### **Resolved:**

UTC, Usk Town Band and REET to meet and discuss this matter.

Clerk to arrange

A reception to celebrate the band's recent achievements is to be arranged by UTC.

### **16.9 To discuss correspondence from a resident regarding the use of live animals for the Usk Winter Festival**

#### **Resolved:**

Clerk to notify the resident that their comments have been noted.

## **17.0 To discuss Vale of Usk local Action Group**

### **Resolved:**

This to be forwarded to Usk Chamber of Commerce and will be discussed further by UTC.

### **17.1 Correspondence:**

**From:** Usk Post Office proposed move to new premises & branch modernization

**From:** Chairman MCC C Cllr B Strong Charity Quiz Night Sunday 10<sup>th</sup> Jan at 7pm at the Glen-y-Afon

**From:** Careline Services & Community Meals Service

**From:** Vale of Usk Local Action Group

### **17.2 Any other business.** *Any other business is at the discretion of and with prior notice to the Chairman*

It was reported that the Chepstow Road outside St. Mary's Church is in very poor condition. Also that domestic rubbish was being left in the street litter bins – this is a particular problem with the bin located in Maryport Street, next to Priory Lodge

### **Notices**

- Cllr Strong is holding a Charity Quiz Night at the Glen-y Afon on Sunday 10<sup>th</sup> January
- The Annual UTC dinner will be held on Saturday 9<sup>th</sup> January 2016

There was no further business and the meeting formally closed at 9.45pm