



Usk Town Council

The Sessions House, Maryport Street Usk NP15 1AD

Minutes of a monthly meeting of Usk Town Council held At the Sessions House, Usk, on Monday 14th January 2019 at 7.00pm

Present: Cllr A. Leathwood, Cllr C Wilkinson, Cllr G Roderick, Cllr M Evans, Cllr R Galletley, Cllr J Jeremiah
Cllr K. Dancer, Cllr J Richards, Cllr T. Watkins, Cllr. M Howells, Cllr S. Williams RFO Ms. J. Mee Town Clerk -
Mrs. Tracey Huxley

Chairman, Cllr Leathwood welcomed the new Councillors Steve Williams and Meirion Howells Usk town Council (UTC)

18.5 To accept apologies for absence

C Cllr Strong

18.6 To disclose personal and pecuniary interest in items of business listed below:

Cllr J Richards declared an interest in

Planning Application DM/2018/01995 The Willows Garden Centre 20 Baron Street Usk Monmouthshire

18.7 To Approve and sign the minutes of the meeting held on 10th December 2018

The minutes were approved as a true and accurate record and duly signed

18.8 Matters arising from the minutes of the meeting held on 10th December 2018

There were none

18.9 To receive a report from the Sessions House Management Committee

Resolved:

- The new floorcovering for the toilet near to room 4A is due to be laid
- Cllr Wilkinson has contacted the architect requesting he expediate work for the Sessions House Lottery Grant application

19.0 To receive the monthly finance report

Resolved:

- The reconciliation for December 2018 showed no erroneous receipts or payments.
- The six-monthly cost centre report was noted by Full Council

a) To receive an update on the proposed budget for 2019/20

Cllr Leathwood presented the proposed budget for 2019/20 for consideration by members

Cllr Galletley thanked Cllr Leathwood and RFO Ms Jenny Mee for all their hard work in preparing the budget.

Resolved

Formal approval of the budget and precept will be sought at the February 2019 Full Council Meeting

20.0 To receive Planning Applications

- a) **DM/2018/01963** Ground floor change of use from A1 to A3 Part first floor change of use from flat A3. Relocation of front entrance door. New sign above shop front

37 Bridge Street Usk NP15 1BQ

Recommend Approval



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- b) **DM/2018/01964** Advertisement Consent Proposed new sign above shop front displaying the company logo **37 Bridge Street Usk NP15 1BQ** **Recommend Approval**
- c) **DM/2018/01834** Discharge of Condition. Discharge of Condition 5 from previous application DC/2015/00971-timber panels material to be submitted to works commencing **The Three Salmons Hotel 1 Porthycarne Street Usk NP15 1RY** **Recommend Approval**
- d) **DM/2018/01995** Outline application for seven dwelling residential development with primary access off Baron Street with some matters reserved. **The Willows Garden Centre 20 Baron Street Usk Monmouthshire**

Cllr Richards left the room whilst discussion on this planning application was held

UTC Recommends Approval of the application subject to compliance with TAN 15 issued by Welsh Assembly Government

Cllr Richards returned to the main meeting

20.1 To receive a report/update on the Future Usk Survey

Resolved:

- The Future Usk workshops will now be pursued with plans to involve Youth Council members.
- Costs to be incurred in the implementation of the survey have been included in the 2019/20 UTC budget

20.2 To receive an update on the proposed Youth Council

Resolved: Cllrs Leathwood and Richards to meet and progress further

20.3 To receive Reports from Members serving on other bodies

No report

20.4 Areas of concern around the Town

- **The poor condition of the White House Old Market Street & the poor amenity state outside the Kings Head Hotel adjacent to 41 New Market Street**

Resolved: Usk Town Council to contact Mon CC to ask they consider powers contained in Section 215 of the Town and Country Planning Act to resolve these issues.

- **Street lights not working in Clare Court**

Resolved

Cllr Roderick will investigate this matter

20.5 To receive an update from the Community Communication Committee

The sub- committee is scheduled to meet tomorrow, Tuesday 15th January at 2.30pm

20.6 To receive a report from the Usk Business Forum

No report following the Christmas period.

Cllr Dancer informed UTC that Mon CC is to hold drop-in surgeries around the county to help with small businesses



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20.7 To receive an update on the litter picker volunteer scheme

It was reported Tim Southern has kindly taken over the Usk Litter Action Group (ULAG) volunteer scheme. The litter pick continues to take place on the 1st Saturday of the month.

Tim has suggested the following to help progress the group

- ❖ Setting up of a twitter account, FB and Instagram page
- ❖ An article in the Usk and Raglan Diary
- ❖ A visit to all the businesses in Usk to ask them to pledge their support to ULAG and ask them to offer one thing they will do by way of support. The business will be given a sticker for their window showing their commitment
- ❖ The new proprietor of the Green Flute café is happy to support volunteers with a free tea or coffee. Therefore, a sticker for the volunteer will be the signal for a free tea/coffee
- ❖ A request for a councillor be present on the 1st Saturday of the month and bring along the equipment

Resolved:

Cllrs are very grateful for Tim taking this on and are happy with his requests

20.8 To receive an update on the promotion of “no plastic” in Usk

Cllr Richards reported there is a meeting scheduled in the next two weeks

20.9 To receive an update on the Usk Post Office Counter Services

Resolved: The decision regarding the Post Office Counter Service being transferred to the Hub has been agreed by Cabinet – just waiting for the process to take place

21.0 To receive an update on the proposed Usk Park toilets

Resolved:

- UTC in the process of applying for Lottery Funding.
- Meeting with an architect this week to see about drawings for the work

21.1 To discuss the possible changes to the Usk Amenity Centre

Resolved: As yet nothing confirmed

21.2 To update Members on the WW1 Town Memorial

Resolved: Following investigation it was confirmed Usk does have a role of honour for the fallen of WWI and WWII. This is located outside St. Mary’s Church.

21.3 To update members on new proposed changes to recycling collection services

Resolved:

UTC has received notification from Mon CC regarding forthcoming important changes to waste and recycling collection services. Towards the end of January, a new glass recycling box will be delivered to households together with an explanation of the changes and what will be required from them. Each resident will receive a personalized letter towards the end of February, explaining any changes to the collection days for different materials.

The changes will be launched on March 4th, 2019.



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21.4 To discuss local resident's request for a cycle/footpath

UTC has received emails from a local resident regarding the installation of a path starting at the Conigar and extending along the riverbank to the cricket club.

Resolved:

It was resolved UTC write to the resident explaining permission would be required of every land owner, not only in New Market Street, but other owners alongside the complete length of the path. Therefore, UTC consider the status quo is the better option. The resident will be advised to take up any further issues with Natural Resources Wales, the appropriate authority,

21.5 To discuss nominations for Usk Town Community Awards

Resolved: All nominations will be submitted to the Clerk prior to next month's Full Council meeting

21.6 Correspondence

From: Council Tax Precept Advice 2019/2012

From: Mon CC re: Usk Post Office

From: NALC Employment Briefing EO2/ 2019-2020 National Salary Award

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the items listed on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Council went into Committee to discuss items 21.7

21.7 To receive the latest report on the Movement of Prisoners from HMP Usk to HMP Prescoed.

Following discussion Council came out of Committee and returned to the main meeting

21.8 Any other Business *Any other business is at the discretion of and with prior notice to the Chairman*

Councillors were reminded of a Code of Conduct Training event on Tuesday 15th Jan 6.30pm at Council Chambers, Town Hall, Abergavenny

There was no further business and the meeting formally closed at 8.40pm